



**District of Columbia Government  
Advisory Neighborhood Commission 6A  
Agenda for November 13, 2014**



2nd Thursdays at 7pm, Miner Elementary, 601 15th St., NE  
Public Meeting - All Are Welcome to Attend

- 7:00 pm **Call to order**  
Call of the roll and announce the presence of a quorum  
Approve Previous Meeting's Minutes, Adopt Agenda
- 7:05 pm **Community Comments (2 minutes each)**
- 7:15 pm **Community Presentation**  
Update on the Anacostia River Sediment Project - Sharon Cooke/Richard Jackson
- 7:30 pm **Officer Reports:**  
Chair  
Vice-Chair  
Secretary  
Treasurer  
1. Approve Treasurer's Report *pg 15*
- 7:40 pm **Standing Committee Reports:**  
**Community Outreach (COC) *pg 17***  
1. Approve September and October 2014 committee reports.  
2. **Recommendation:** The COC recommends that ANC 6A send thank-you letters to organizations providing meeting space for ANC 6A activities.  
3. **Recommendation:** The COC recommends that the ANC 6A commissioners approve moving [www.anc6a.org](http://www.anc6a.org) to a content management system and committing funds to do so.  
4. Next meeting - 7:00 pm, November 17, 2014 (3rd Monday)
- 7:50 pm **Alcohol Beverage Licensing (ABL) *pg 27***  
1. Approve October 2014 committee report.  
2. **Recommendation:** ANC 6A take no action regarding the Class B Retail license renewals for 1101 Convenience Mart (1101 H Street NE), The Cupboard (1504 East Capitol Street NE), Economy Market (1804 D Street NE), and Me & My Super Market (1111 H Street NE).  
3. **Recommendation:** ANC 6A not protest the requested change in entertainment hours and addition of Sunday hours for Red Rocks (1348 H Street NE).  
4. **Recommendation:** ANC 6A protest the license application of Pizza Parts and Service (1320 H Street NE) unless there is a signed settlement agreement between the two parties prior to the ABRA protest deadline, and authorize the Chair and Co-Chair of the ABL Committee to represent the ANC in this matter.  
5. **Recommendation:** ANC 6A not protest the addition of an entertainment endorsement to the license of Impala Cantina y Taqueria (1358 H Street NE), and that the ANC write a letter in support of a stipulated endorsement.  
6. Mr. Williams requests that ANC 6A consider and approve the nomination of Christopher Seagle as co-chair for ABL.  
7. Presentation by representatives of Touche (potentially taking over the XII space).  
8. Next meeting - 7:00 pm, November 18, 2014 (3<sup>rd</sup> Tuesday)



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- 8:05 pm      **Transportation and Public Space Committee (TPS) pg 31**
1. Approve October 2014 committee report.
  2. **Recommendation:** ANC 6A send a letter to the District Department of Transportation (DDOT) asking them to evaluate traffic and safety at intersections of Fourteenth (14<sup>th</sup>) Street and Tennessee Avenue NE, Tennessee Avenue and F Street NE, Tennessee and E Street NE, and Tennessee and Fifteenth (15<sup>th</sup>) Street NE and that the ANC would support stop signs [for the directions that don't currently have stop signs] and additional signage such as "cross traffic does not stop."
  3. **Recommendation:** ANC 6A send a letter to the District Department of Transportation (DDOT) in support of resident petition requesting traffic calming analysis and improvements in the 800 block of Seventh (7<sup>th</sup>) Street NE.
  4. Next meeting - 7:00 pm, November 17, 2014 (3<sup>rd</sup> Monday)
- 8:15 pm      **Economic Development and Zoning (EDZ) pg 38**
1. Approve October 2014 committee report.
  2. **Recommendation:** ANC 6A write a letter of support to the Bureau of Zoning Authority (BZA) for the request for a variance for 1802 D Street NE (BZA Case No. 18867) from the off-street parking requirements, provided that the applicant, who will be operating a daycare business at the location, agree: to ensure that cars will not idle or double park outside; that on-street parking will occur in legal parking spaces only; that the alley will not be blocked by cars; that children's hands be held when crossing the street; and that the applicant approach the ANC to discuss additional restrictions should more than eight (8) children or employees regularly arrive or depart by car.
  3. **Recommendation:** ANC 6A adopt the H Street signage guidelines developed by the Committee.
  4. **Recommendation:** Due to an oversight on the part of the Committee Chair, the Committee did not vote to make a recommendation regarding Gallaudet University's request for support before the Zoning Commission in connection with its planned construction of a dormitory at the north end of campus. In view of the support expressed by the Committee members in response to the presentation by Gallaudet University, the Committee Chair requests that a Commissioner move that ANC 6A write a letter of support to the Zoning Commission in support of Gallaudet University's planned construction of a replacement dormitory at the north end of campus.
  5. Next meeting - 7:00 pm, November 19, 2014 (3<sup>rd</sup> Wednesday)
- 8:30 pm      **New Business**  
Advertisement of meetings in Capitol Community News - Hill Rag & Fagon Guide
- 8:40 pm      **Single Member District reports (2 minutes each)**
- 8:55 pm      **Community Comments Round II, time permitting (2 minutes each)**
- 9:00 pm      **Adjourn**



# Advisory Neighborhood Commission 6A Meeting Minutes of October 9, 2014



## Advisory Neighborhood Commission 6A Minutes Miner Elementary School October 9, 2014

**Present:** Commissioners Nick Alberti, Andrew Hysell, J. Omar Mahmud, Sondra Phillips-Gilbert, Calvin Ward

**Absent:** Commissioner Gloria Nauden, Chris Ward, Jay Williams

The meeting was convened at 7:00 pm. With no quorum present, Mt. Alberti began the meeting with items that did not require a vote

### 1. Community Presentation

#### Options School

Darren Woodruff, vice chair of the Public Charter School Board (PCSB), Don Soifer, PCSB member, and Sharon Hodge of Options School presented an update on the status of the school. Ms. Hodge said she is available to the community at 202-547-1028, ext. 229, and [info@options.edu](mailto:info@options.edu).

Mr. Woodruff announced that the PCSB will be meeting in mid-October to select a new operator for the school. They will select from among three applicants who have been selected because they have the background and expertise to handle the special problems of the 280-student Options School. The three candidates include the current Options School, groups called the Kingsman Academy and the Phillips School, both of which have experience with at-risk students. The final decision will be made by Jeff Kern, who has served as receiver for the school for many months.

All three speakers encouraged transparency and sought active community participation both through the school and the PCSB. They can be reached at 3333 Fourteenth (14<sup>th</sup>) Street NW, 202/328-2660 and [dcpublic@dcpcsb.org](mailto:dcpublic@dcpcsb.org).

### 2. Officers Reports

#### Chair

#### Capitol Hill Restoration Society

Mr. Alberti reported that the Capitol Hill Restoration Society (CHRS) is scheduling a series of public meetings presenting Capitol Hill history “beyond the boundaries” and the potential of expanding the Capitol Hill Historic District. CHRS has sponsored an architectural historian’s study of the history beyond the boundaries of the Historic District, including early geography and land conditions, early landowners, and the architecture during many periods of DC history.

The meeting covering the ANC 6A area will be on Wednesday, November 5<sup>th</sup>, from 6:45-8:30 pm, at Maury Elementary School, Thirteenth (13<sup>th</sup>) Street and Constitution Avenue NE.

The area that will be covered is generally F Street to G Street between Second (2<sup>nd</sup>) and Fifteenth (15<sup>th</sup>) Street NE and Constitution Avenue to G Street between Eleventh (11<sup>th</sup>) and Fifteenth (15<sup>th</sup>) Streets NE.

#### 1511 A Street NE

Mr. Alberti reported that he had met with the Department of Consumer and Regulatory Affairs (DCRA) Director Rabbiah Sabbakhan (Zoning Administrator, head of Structural Engineering) to discuss construction permits for 1511 A Street NE. He said he has continuing concerns about the accuracy of the building plans and the thoroughness of DCRA’s review of the plans.



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### Vice Chair

#### Home Rule

Mr. Mahmud noted that the fortieth (40<sup>th</sup>) Anniversary of Home Rule for the District of Columbia was being marked.

At this point in the meeting, a quorum was present so that votes could take place.

### 3. Minutes

The September 2014 minutes were accepted without objection.

### 4. Agenda

The agenda for the October 2014 was accepted without additions or changes and no objections.

### 5. Treasurer's Report

Mr. Alberti presented the Treasurer's Report. He reported that the opening balance in the checking account was \$19,766.00 and the savings account balance was \$13,719.41. There was an interest deposit of \$0.23 to the savings account. There were disbursements of \$229.00 to FedEx Office for August 2014 expenses (Check #1667); \$180.00 to Roberta Weiner for transcription of the September 2014 ANC minutes (Check #1668); \$200.00 to Irene Dworakowski for the September 2014 agenda package (Check #1669); and \$176.48 to the DC Treasurer for monthly security for ANC meeting (Check #1670), leaving a balance of \$19,766.14 in the checking account, and \$13,719.18 in the savings account.

**Motion:** Mr. Alberti moved/Mr. Mahmud seconded a motion to accept the disbursements. The motion passed 4-1-0, with Mrs. Phillips-Gilbert in opposition.

**Motion:** Mr. Alberti moved/Mr. Mahmud seconded an allocation of \$14.26 to Mr. Williams for travel expenses. The motion passed unanimously, 5-0.

**Motion:** Mr. Alberti moved/Mr. Mahmud seconded a motion to accept the Quarterly Report to the DC Auditor for the Fourth (4<sup>th</sup>) Quarter of FY 2014. The motion passed 3-1-1 with Mrs. Phillips-Gilbert in opposition, and Mr. Ward abstaining.

Mr. Alberti reiterated, in answer to a question from Mrs. Phillips-Gilbert, Mr. Mahmud has currently assumed the function of Treasurer, and that he will continue to assist Mr. Mahmud with the treasurer's report until January 2015 when the next elections will take place.

### Quarterly Report

**Motion:** Mr. Alberti moved/Mr. Williams seconded a motion to accept the Treasurer's Report as presented. The motion passed 6-0-1, with Mrs. Phillips-Gilbert abstaining.

### 6. Committee Reports

#### Community Outreach (COC)

As time was short due to the late arrival of a quorum, Ms. Nelson suggested that the COC business be deferred until the end of the meeting so that more urgent matters could have precedence. There was not time to approve the Committee's report and consider the recommendation that thank you notes be sent to organizations providing meeting space so those items will appear on the November 2014 agenda.



## Advisory Neighborhood Commission 6A Meeting Minutes of October 9, 2014



**Motion:** The committee moved/Mr. Alberti seconded a motion to accept the resignation of committee member Rose Williams, who is moving from the 6A area. The motion passed unanimously, 5-0-0.

### Alcoholic Beverage Licensing (ABL)

The report of the Committee was accepted without objection. In the absence of Committee Chair, Mr. Williams, Mr. Mahmud assumed the chair.

Mr. Mahmud noted that Notice of Applications from RedRocks and 1101 Convenience Mart applications came to the ANC after the last ABL meeting. The protest period ends before our next meeting. The following two motions were offered:

#### RedRocks

**Motion:** Mr. Mahmud moved/Mr. Hysell seconded a motion to authorize Jay Williams to protest the application if the ABL Committee recommends protesting. RedRocks is requesting longer entertainment hours and longer Sunday hours. It is possible there will be no conflicts with the ANC due to an existing settlement agreement (SA), but this allows the ABL committee to conduct a full review. The motion passed 3-1-1, with Ms. Phillips-Gilbert opposed and Mr. Alberti not voting.

#### 1101 Convenience Mart

**Motion:** Mr. Mahmud moved/Mr. Hysell seconded a motion to authorize Jay Williams to protest the application of the 1101 Convenience Mart if the ABL Committee recommends protesting. The motion passed 3-1-1, with Ms. Phillips-Gilbert opposed and Mr. Alberti not voting.

#### Ocopa

Mr. Mahmud said that Ocopa has agreed to limit their outdoor hours to 11:00 pm Sunday-Thursday, and 12:00 am Friday and Saturday.

**Motion:** Mr. Mahmud moved/Mr. Ward seconded a motion to authorize Mr. Williams to submit an amendment to the current SA reflecting this agreement. The motion passed 3-1-1, with Ms. Phillips-Gilbert opposed and Mr. Alberti not voting.

**Motion:** Mr. Mahmud moved/Mr. Ward seconded a motion to support a stipulated substantial change for this substantial change application, which would enable Ocopa to immediately begin using its outdoor space under the agreed-upon hours; otherwise it would have to wait until the protest period ends, even though the ANC no longer objects. The motion passed 3-1-1, with Ms. Phillips-Gilbert opposed and Mr. Alberti not voting.

#### XII Restaurant & Lounge Protest

Mr. Mahmud reported that the ANC had voted previously to protest this license renewal application. The Alcoholic Beverage Control (ABC) Board dismissed the application because the licensee failed to appear for a hearing. The licensee submitted a subsequent application, and the ANC must resubmit its protest petition. Although the license is purportedly being transferred, the Commission is still awaiting further details of the new establishment, and the license currently remains under XII's name. The protest will protect the ANC's rights regardless of what happens with the license going forward.

#### Authorization for Mr. Williams to represent ANC 6A before the Alcoholic Beverage Regulation Administration (ABRA) and the ABC Board



## Advisory Neighborhood Commission 6A Meeting Minutes of October 9, 2014



**Motion:** Authorize Jay Williams to represent ANC 6A before ABRA and the ABC Board on all alcohol licensing matter while he is Chair of the Alcohol Beverage Licensing Committee. The motion passed 3-1-1, with Ms. Phillips-Gilbert opposed and Mr. Alberti not voting

### Transportation and Public Space

The report of the Committee was accepted 4-1-0, with Ms. Phillips-Gilbert opposed.

**Motion:** Mrs. Phillips-Gilbert moved/Mr. Ward seconded a motion that her name be removed from the inappropriate place in the minutes of the Transportation and Public Space Committee. The motion was defeated 2-3, with Mr. Alberti, Mr. Hysell and Mr. Mahmud in opposition, and Mrs. Phillips-Gilbert and Mr. Ward in favor.

### 1001 H Street NE (Ben's Chili Bowl)

Mr. Mahmud reported that he had worked with the principals of Ben's Chili Bowl and the impending establishment at 1380 H Street NE, and had reached agreements on outdoor cafes. He said he wished to commend the business owners who had listened to the community.

He read the texts of the newly agreed-to public space agreements, including motions:

**Motion:** Commissioner Mahmud moved/Mr. Alberti seconded a motion that ANC 6A send a letter of support for the sidewalk café application submitted by Ben's Chili Bowl at 1001 H Street NE and waive the DDOT thirty (30) day notice requirement for ANC input on this application, on the condition that the applicant agree to and adhere to all requirements imposed by the DDOT Public Space Committee and the following requirements:

- Only operate the sidewalk café space from 9:00 am to 11:00 pm Monday through Thursday, from 9:00 am to 12:00 am Friday, from 10:00 am to 12:00 am Saturday and from 10:00 am to 11:00 pm Sunday.
- Take reasonable efforts to contain noise within the sidewalk café space including, but not limited to, using the sidewalk cafe canopy, rolling down plastic windows and any other reasonable means to contain noise, but only to the extent allowable by applicable District laws and regulations.
- Only use the sidewalk café space for food and drink service, and not for any playing of music, amplified or otherwise, or for any other use, including live performances.
- Install attractive fencing consistent with DDOT specifications and the fencing enclosing other sidewalk cafes on H Street, which shall include fencing or bars designed to keep trash contained within the sidewalk café area (preferably by minimizing any gaps at the bottom of the fencing).
- Use easily moveable chairs and tables that shall be moved to the side and locked up when not in use.
- The sidewalk café space shall be at least twenty-five (25) feet from the nearest R-4 property line (the home located at 729 Tenth (10<sup>th</sup>) Street NE), will allow for a sidewalk (pedestrian path) width at least as wide as the rest of the sidewalk running the length of the 700 block of Tenth (10<sup>th</sup>) Street NE, and comply with any other requirements imposed by applicable District laws and regulations - as represented in the attached renderings.
- Present an acceptable trash management plan to ANC 6A which demonstrates an aggressive trash removal schedule (seven (7) days a week with pick-up times during the late morning and early afternoon hours). Applicant will ensure no trash container of any sort will be stored anywhere on public space, including on the sidewalk café itself.



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- Regularly maintain the adjacent tree boxes and keep all areas in front of the business and within the sidewalk café area clean, including the adjacent sidewalk and street gutter. To further the effort to keep the surrounding neighborhood free from litter, the owners agree to contribute to a neighborhood trash removal service to be agreed to between the owners and ANC 6A.
- Close and restore to District Department of Transportation (DDOT) standards the existing curb cut that provides access to the property's adjacent public space. Any other curb cut requested by applicant shall be acceptable to ANC 6A so long as DDOT gives approval, the curb cut is no more than eight (8) feet in width and the curb cut is constructed in compliance with applicable District laws and regulations. In addition, applicant will be responsible for ensuring its customers, suppliers, employees, etc., not park any car on the sidewalk or other public space.

### **Bens Chili Bowl and Bens Upstairs Restaurants 1001 H Street, NE Washington, DC Trash Management Plan**

Ben's Chili Bowl and Ben's Upstairs trash management plan is supported by an enclosed trash receptacle room located to the rear of the first (1<sup>st</sup>) floor restaurant, on restaurant property and not on public space. It is self-contained with two (2) rolling gated doors that will only be accessed when trash is being picked up for the restaurants. The entire rear building of the restaurants (including the trash room) are also enclosed by a wooden slat fence separating the adjacent residential property and a gate entrance fence facing Tenth (10<sup>th</sup>) Street for access to the trash room area. The trash room will contain 3 (2) yard rear load trash receptacles for trash; 1 (2) yard cardboard receptacle; and 6 (96) gallon Carts for recyclables. Trash will be picked up seven (7) days a week. On weekdays trash pickup will occur between the hours of 9:00 am- 11:00 am, and on weekends between the hours of 10:00 am - 12:00 noon.

Additionally, Ben's Chili Bowl and Ben's Upstairs collectively will contribute monetary funds (amount to be determined, depending on the cost of services to be negotiated for adequate neighborhood trash removal) to the existing trash management program offered by H Street Main Street, or with any other vendor providing this service.

The motion passed 5-0, unanimously

### 1380 H Street NE

**Motion:** Commissioner Mahmud moved/Mr. Alberti seconded a motion that ANC 6A send a letter of support for the sidewalk café application submitted by the applicants concerning 1380 H Street NE on the condition that the applicant agree to and adhere to all requirements imposed by the DDOT Public Space Committee and the following requirements:

- Only operate the sidewalk café space from 9:00 am to 11:00 pm Monday through Thursday, from 9:00 am to 12:00 midnight Friday, from 10:00 am to 12:00 midnight Saturday and from 10:00 am to 11:00 pm Sunday.
- Take reasonable efforts to contain noise within the sidewalk café space including, but not limited to, using any sidewalk café removable structures it may install now or in the future (e.g., a sidewalk cafe canopy, roll-down plastic windows, etc.) and any other reasonable means to contain noise, but only to the extent allowable by applicable District laws and regulations.
- Only use the sidewalk café space for food and drink service, and not for any playing of music, amplified or otherwise, or for any other use, including live performances.



## Advisory Neighborhood Commission 6A Meeting Minutes of October 9, 2014



- Install attractive fencing consistent with DDOT specifications and the fencing enclosing other sidewalk cafes on H Street, which shall include fencing or bars designed to keep trash contained within the sidewalk café area (preferably by minimizing any gaps at the bottom of the fencing).
- Use easily moveable chairs and tables that shall be moved to the side and locked up when not in use.
- The sidewalk café space shall contain a buffer of at least 8 feet from the nearest property line to the north on Fourteenth (14<sup>th</sup>) Street NE, allow for a sidewalk (pedestrian path) width at least as wide as the rest of the sidewalk running the length of the 800 block of Fourteenth (14<sup>th</sup>) Street NE, and comply with any other requirements imposed by applicable District laws and regulations - as represented in the attached renderings. The buffer space shall not have any tables or chairs or otherwise be used by patrons of the restaurant, but it may be used for quiet sidewalk cafe operations.
- Present an acceptable trash management plan to ANC 6A which demonstrates an aggressive trash removal schedule. Applicant will ensure no trash container of any sort will be stored anywhere on public space, including on the sidewalk café itself.
- Regularly maintain the adjacent tree boxes and keep all areas in front of the business and within the sidewalk café area clean, including the adjacent sidewalk and street gutter.
- The ANC would prefer that owners cover the expense of moving the bike rack and trashcan in public space to allow for the proposed sidewalk cafe, but will defer to DDOT's decision on this if DDOT decides to cover the cost.
- Food will be plated, it will not be light-weight paper or plastic that is prone to litter the area.

The motion passed unanimously, 5-0.

### 7. New Business

#### ANC Draft Budget for FY 15

**Motion:** Mr. Alberti moved/Mr. Ward seconded a motion to accept the draft ANC 6A budget for FY 15. The motion passed 4-1, with Mrs. Phillips-Gilbert in opposition.

**Motion:** Mr. Alberti moved/Mr. Ward seconded a motion to approve the allocation of funds for a) agenda package preparation in the amount of \$200.00 per month; b) ANC meeting minutes in the amount of \$200.00 per month; 4-0-1 for items a and b (Mrs. Phillips-Gilbert abstaining); and c) photocopying for ANC business in the amount of \$600.00 per month (passed 5-0).

### 8. Single Member District Reports

Ms. Phillips Gilbert reported that she is working on the disposition of the Gibbs School.

Mr. Mahmud reported on the following activities:

- Nuisance property: He is assisting neighbors in the 900 block of Eighth (8<sup>th</sup>) Street NE with a nuisance property, in coordination with the Metropolitan Police Department (MPD) and the Office of the Attorney General (OAG). The OAG staff has been particularly helpful in tracking down the owners and enforcing city code requirements related to the habitability at this address.
- Florida Avenue Transportation Study: DDOT has promised that we will soon see the results of the study concerning Florida Avenue NE (by this month). DDOT anticipates attending the November 2014 ANC 6A Transportation and Public Space Committee meeting to update the ANC on next steps post study release and the next round of community meetings.





## Advisory Neighborhood Commission 6A Meeting Minutes of October 9, 2014



- Alley Issues: We are convening a group of residents, businesses and city officials to come up with a proactive approach to deal with alley issues. Our first gathering will be at the October 20, 2014 ANC 6A Transportation and Public Space Committee meeting.
- H Street Connection update: It appears this project may be looking to start up in the next several months. A team was at the site conducting soil analysis drilling last week and this week.
- Atlas Court: Met with Atlas Court neighbors to discuss alley issues, including dumpsters being stored in public space by H Street restaurants, recent graffiti, lack of trash pick-up service, no parking enforcement and traffic calming requirements.
- Seventh (7<sup>th</sup>) Street NE traffic calming: Met with neighbors submitting a petition to DDOT to evaluate traffic calming options for the 800 block of Seventh (7<sup>th</sup>) Street NE, which will be taken up at the October 20, 2014 ANC 6A Transportation and Public Space Committee meeting.
- Massive abandoned construction hole in the 1000 block of Florida Avenue NE: Currently dealing with city inspectors on this issue. DCRA officials explained they are limited in what they can do if the hole is not causing a dangerous condition or otherwise creating an extreme nuisance situation (e.g., mosquito breeding ground). They conducted an inspection a few years ago, but found nothing they could cite the owner for. They are going out again this week at my request.
- Tenth (10<sup>th</sup>) Street and Maryland Avenue NE traffic signal: This is just outside of my single member district (SMD), but it is an important issue for residents in my SMD as well as those in Commissioner Nauden's SMD. DDOT has told us it is still working internally on the signal issue and that the hope is to have a decision for ANC 6A in the next week or so.
- Sherwood playground: This is also just outside of my SMD, but it is an amenity enjoyed by many in my SMD. I attended the dedication ceremony for the new playground the weekend before last. I want to extend special thanks to all of those that made this happen, including, but certainly not limited to Mayor Vincent Gray, Councilmember Tommy Wells, Commissioner David Holmes and Sherwood volunteer neighbors like Phil Toomajian.

The meeting was adjourned at 9:15 pm.



# Commission Letters of October 9, 2014 Meeting



District of Columbia Government  
Advisory Neighborhood Commission 6A  
Box 75115  
Washington, DC 20013



October 20, 2014

Mr. Matthew Marcou  
Deputy Director for Public Space Regulation  
District Department of Transportation  
55 M Street SE, Suite 400  
Washington, DC 20003

Re: Sidewalk café public space application for 1380 H Street NE

Dear Mr. Marcou,

At a regularly scheduled and properly noticed meeting<sup>1</sup> on October 9, 2014, our Commission voted 5-0-0 (with 5 Commissioners required for a quorum) to express our conditional support for the above-referenced sidewalk café application.

The motion our ANC passed on October 9 (attached) sets forth conditions the ANC has asked the applicant to fulfill prior to and during the use of public space for a sidewalk café. These conditions have been negotiated with and agreed to by representatives of the ANC and representatives of the applicant.

Thank you for giving consideration to our ANC’s feedback on this public space proposal. We respectfully request that you include the attached conditions with any approved public space application for this applicant. Should you wish to discuss this letter with the Commission, please feel free to reach out to me at [6A04@dc.gov](mailto:6A04@dc.gov) or the ANC 6A Vice-Chair, J. Omar Mahmud, at [mahmud6a01@gmail.com](mailto:mahmud6a01@gmail.com).

On behalf of the Commission,

Nicholas Alberti  
Chair, Advisory Neighborhood Commission 6A

<sup>1</sup> ANC 6A meetings are advertised electronically on the listserves [anc6a-announce@yahoogroups.com](mailto:anc6a-announce@yahoogroups.com), [anc-6a@yahoogroups.com](mailto:anc-6a@yahoogroups.com) and [newhilleast@yahoogroups.com](mailto:newhilleast@yahoogroups.com), at [www.anc6a.org](http://www.anc6a.org), and through print advertisements in the Hill Rag.



# Commission Letters of October 9, 2014 Meeting



District of Columbia Government  
Advisory Neighborhood Commission 6A  
Box 75115  
Washington, DC 20013



October 20, 2014

Mr. Matthew Marcou  
Deputy Director for Public Space Regulation  
District Department of Transportation  
55 M Street SE, Suite 400  
Washington, DC 20003

Dear Mr. Marcou,

At a regularly scheduled and properly noticed meeting<sup>1</sup> on October 9, 2014, our Commission voted 5-0 -0 (with 5 Commissioners required for a quorum) to express our conditional support for the proposed use of public space as a sidewalk café by Ben’s Chili Bowl, to be located at 1001 H Street NE.

The motion our ANC passed on October 9 (attached) sets forth conditions the ANC has asked the applicant to fulfill prior to and during the use of public space for a sidewalk café. These conditions have been negotiated with and agreed to by representatives of the ANC and representatives of the applicant. Although all concerns in our motion are of great importance to the ANC, our main concern is with respect to the proximity of this sidewalk café to nearby residences (the property is immediately adjacent to an R-4 residential zone), particularly given the anxieties expressed by neighbors who reside on the same block of 10th Street as the restaurant. Given the unique location of this sidewalk café space, which extends right up to the residential neighborhood on 10th Street NE south of H Street NE, any noise created by patrons using the space will likely permeate the nearby neighborhood. To mitigate noise concerns, we have therefore asked for and the business has agreed to a “buffer” area of 25 feet between the beginning of the sidewalk café and the nearest residence property line. In addition, the applicant has agreed to only operate the sidewalk café space during the normal outdoor area hours of operation in our standard settlement agreement (until 11 pm Sunday to Thursday and until midnight on Friday and Saturday).

Thank you for giving consideration to our ANC’s feedback on this public space proposal. We respectfully request that you include the attached conditions with any approved public space application for this applicant. Should you wish to discuss this letter with the Commission, please feel free to reach out to me at [6A04@dc.gov](mailto:6A04@dc.gov) or the ANC 6A Vice-Chair, J. Omar Mahmud, at [mahmud6a01@gmail.com](mailto:mahmud6a01@gmail.com).

<sup>1</sup> ANC 6A meetings are advertised electronically on the listserves [anc6a-announce@yahoogroups.com](mailto:anc6a-announce@yahoogroups.com), [anc-6a@yahoogroups.com](mailto:anc-6a@yahoogroups.com) and [newhilleast@yahoogroups.com](mailto:newhilleast@yahoogroups.com), at [www.anc6a.org](http://www.anc6a.org), and through print advertisements in the Hill Rag.



## Commission Letters of October 9, 2014 Meeting



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Box 75115  
Washington, DC 20013



On behalf of the Commission,

A handwritten signature in black ink that reads "Nicholas Alberti".

Nicholas Alberti  
Chair, Advisory Neighborhood Commission 6A



# Commission Letters of October 9, 2014 Meeting



**District of Columbia Government  
Advisory Neighborhood Commission 6A  
P. O. Box 75115  
Washington, DC 20013**



October 9, 2014

Ms. Ruthanne Miller, Chairperson  
Alcoholic Beverage Control Board  
2000 14<sup>th</sup> Street, NW, Suite 400S  
Washington, DC 20009

Re: ABRA #088102 (Chicken Tortilla, Inc. t/a Ocopa)

Dear Ms. Miller,

Advisory Neighborhood Commission 6A has agreed to an amendment of its Settlement Agreement with Ocopa (1324 H Street NE). The jointly signed SA Addendum is attached.

At its October 9, 2014 meeting, the ANC voted 3-1-1 to amend its Settlement Agreement with Ocopa and not to protest the establishment's request for a summer garden endorsement. Chairman Nick Alberti did not participate in the discussion and recused himself from voting on this matter.

In the same vote, the ANC also agreed to support a stipulated endorsement for Ocopa to operate its summer garden during the placarding period.

Five Commissioners are required for a quorum. This monthly meeting was publicly announced and properly noticed. ANC 6A meetings are advertised electronically on the [anc6a-announce@googlegroups.com](mailto:anc6a-announce@googlegroups.com), ANC-6A and NewHillEast Yahoo Groups, on the Commission's website, and through print advertisements in the *Hill Rag*.

If you have any questions regarding this SA amendment or the ANC's support of a stipulated endorsement, please do not hesitate to contact me.

On behalf of the Commission,

Jay Williams  
Commissioner, ANC 6A05  
Chair, ANC 6A ABL Committee



# Commission Letters of October 9, 2014 Meeting



**District of Columbia Government  
Advisory Neighborhood Commission 6A  
P. O. Box 75115  
Washington, DC 20013**



October 9, 2014

Ms. Ruthanne Miller, Chairperson  
Alcoholic Beverage Control Board  
2000 14<sup>th</sup> Street, NW, Suite 400S  
Washington, DC 20009

Re: ABRA-076366 (Twelve Restaurant & Lounge), 1123 H Street NE

Dear Ms. Miller,

Please be advised that at the October 9, 2014 meeting of Advisory Neighborhood Commission 6A, with a quorum present, the Commission voted (3-1-1) to renew its protest of the CT license renewal of Twelve Restaurant & Lounge, ABRA #076366. This vote took place at a regular and publicly announced meeting.<sup>1</sup> The grounds for the protest are disturbance to peace, order, and quiet of the surrounding neighborhood.

I am aware that there is a pending request for a transfer of this license to a new owner. Given that the transfer request is pending, and there are still matters outstanding for the prior owners of Twelve to address before the Board, the ANC is willing to continue the scheduling of a hearing date for this matter until those matters are resolved.

I, as the Chair of the ANC 6A Alcoholic Beverage Licensing Committee, will be the primary representative of the ANC in this matter. Our Chair and Vice Chair are also authorized to represent the ANC before the Board with respect to this protest. I can be reached at 202-906-0657 or WilliamsANC6A05@gmail.com. Should you have any questions or need additional information, please do not hesitate to contact me.

On behalf of the Commission,

Jay Williams  
Commissioner, ANC 6A05  
Chair, ANC 6A ABL Committee

<sup>1</sup> ANC 6A meetings are advertised electronically on the anc6a-announce@googlegroups.com, ANC-6A, and NewHillEast Yahoo group listserves, on the Commission's website, and through print advertisements in the *Hill Rag*.



# Officer Reports - Treasurer



## ANC 6A Treasurer's Report October 2014

Period Covered 010/01/14 - 10/31/14

### Checking Account:

Balance Forwarded		\$	18,022.16
Receipts:			
District Allotments: 4th Quarter FY14		\$	4,584.40
Remainder 3rd Quarter FY14		\$	378.36
Transfers from Saving Account			
Total Receipts		\$	4,962.76
Total Funds Available		\$	22,984.92
Disbursements:			
Roberta Weiner (Sept. 2014 Minutes)	Ck #1671	\$	180.00
Irene Dworakowski (Agenda Oct. 2014)	Ck #1672	\$	200.00
jay Williams (Travel)	Ck #1673	\$	14.26
FedEx Office (Oct. 01, 2014 Invoice)	Ck #1674	\$	274.89
Total Disbursements		\$	669.15
Ending Balance		\$	22,315.77

### Savings Account:

Balance Forwarded		\$	13,719.64
Receipts:			
Interest	10/31/14	\$	0.23
Deposit -			
Transfers from Checking Account			
Total Receipts		\$	0.23
Total Funds Available		\$	13,719.87
Disbursements		\$	-
Ending Balance		\$	13,719.87

Prepared Nov. 1, 2104



## Officer Reports - Treasurer



### ANC 6A Treasurer's Report October 2014

#### PETTY CASH SUMMARY

Balance Forwarded	\$	25.00
Deposit to Petty Cash	\$	-
Total Funds Available	\$	25.00
Disbursements:		
Total Disbursements	\$	-
Ending Balance	\$	25.00

Prepared Nov. 1, 2104





## Committee Reports

### Community Outreach Committee (COC)



Minutes - September 15, 2014

Community Outreach Committee (COC) of Advisory Neighborhood Commission (ANC) 6A  
Maury Elementary School (ES), 1250 Constitution Avenue NE

Meeting called to order at 7:05 pm.

Committee members present: Elizabeth Nelson (Chair), Jean Kohanek, Roni Hollmon, Pat Joseph, Gladys Mack, Shirley Worthy, Rose Williams, Louis Barbash (quorum)

Committee members absent: Maurice Cook

Commissioners present (second half of meeting): Sondra Phillips-Gilbert, Nick Alberti

Community members present: Ed Gilbert, Scott Perry

#### I. Agenda

Adopted.

Committee member Louis Barbash assisted Chairperson Elizabeth Nelson in chairing the meeting.

#### II. Ms. Nelson reported on ANC/COC activities:

1. At the September 2014 ANC meeting, the commissioners approved the COC recommendations with respect to the grant applications from Miner Elementary School (ES) Parent Teacher Organization (PTO), Maury ES Parent Teacher Association (PTA) and Serve Your City.
2. Ms. Nelson is currently doing all the development/maintenance of the ANC 6A website free of charge as she has for the past twelve (12) years. The ANC has never budgeted funds to perform these tasks in the event that she is unable to continue doing them. Committee member Gladys Mack asked if this meant that the COC was considering hiring someone to carry these duties. Ms. Nelson said that she had no plans to quit so she is not suggesting that the ANC make plans to begin a hiring process, only that the ANC might want to consider setting aside funds. She has started keeping track of her hours so that an estimate can be made as to how much time is involved. Ms. Nelson estimates that she probably spends about 15-20 hours per month although there are periods when she may exceed that. She will have a more accurate estimate by the time of the next ANC meeting. Another consideration is that some items are very time sensitive - which could increase the cost. Committee and community members present suggested that an hourly rate for such services is likely to be in the range of \$50.00 to \$75.00. Mr. Barbash reported that he knows of a service that charges \$25.00 by the post. Committee member Jean Kohanek will do additional research on this. Ms. Kohanek said that she would be willing to serve as a backup in an emergency but that she would not be able to commit to doing it on an on-going basis. Mr. Barbash asked if there is a requirement that all ANC materials be posted on the website. Ms. Mack said that there is a requirement that all materials be available to the public and that having it on the website was a good way to accomplish that. Mr. Barbash and Ms. Nelson noted that it was also less expensive and more convenient to the public than maintaining an office (another alternative). Ms. Nelson also reported that, at the September 2014 ANC meeting, Ms. Naomi Mitchell of Councilmember Tommy Wells' office stated that ANC 6A had a reputation for being one of the most transparent, due to the content on the website.
3. Ms. Nelson reported that Committee member Maurice Cook has offered to help the Rosedale Tiger Cheerleaders apply for an Employer Identification Number (EIN) with the Internal Revenue Service (IRS). Ms. Nelson forwarded his contact information to the organizer, Ms. Chandell Butler, who said she would follow up on the offer.



## Committee Reports

### Community Outreach Committee (COC)



III. Mr. Barbash introduced the topic of “thank you” letters for organizations providing facilities for ANC meetings. He noted that this has been done annually and that Ms. Nelson was prepared to draft the letters. Ms. Worthy said that she thought it was a good idea and the polite thing to do.

Ms. Williams moved (seconded by Mr. Barbash) that:

**The COC recommends that ANC 6A send thank-you letters to organizations providing meeting space for ANC 6A activities.** The measure passed unanimously.

- IV. Mr. Barbash introduced a discussion of possible changes to the administration of the grants program, the first in a series of such discussions. The COC will provide a detailed report, farther along in the process. The following topics were discussed:
1. Mr. Barbash cited the current timing of the grant application cycle, with smaller grants considered monthly and larger grants considered twice a year. Ms. Nelson noted that the way the funding is divided prevents the entire budget from being depleted early in the fiscal year.
  2. Ms. Worthy asked why EINs were required of grant applicants. Longer-serving committee members explained that the ANC has always restricted grants to public charities, exempt under 501(c)(3) of the IRS code. Such organizations must either have an EIN or have less than \$5,000.00 in annual receipts. Mr. Barbash pointed out that some organizations may use fiscal agents; Ms. Nelson offered the example of the North Lincoln Park Neighborhood Association (which has an EIN) serving as the agent for the Kingsman Basketball League for a grant application some years back.
  3. Committee member Pat Joseph suggested that there might be some limit placed on funding to the same organizations during a fixed time period, though she recognized that ANC 6A is a small area and that will limit the number of organizations serving that population. She did not advocate a ban, but preference for organizations not having received recent funding.
  4. Ms. Kohanek noted that, due to the small size of the ANC area, there is a limited number of charitable organizations with an ANC 6A focus. She offered to do some research of the grant applications, which are all posted on the website, to analyze amounts and timing of grant funding. [A partial accounting, through 2012, is available on the website.]
  5. Committee member Rose Williams noted that it was good to publicize the grants program but that a lot was already being done in this area. Ms. Nelson reported her outreach activities, which include running notices in local publications and contacting potential applicants directly. Ms. Worthy asked if Ms. Nelson followed up with local organizations to remind them of the opportunities and was told that she does.
  6. Mr. Barbash noted that some potential applicants might be intimidated by the application form; however, the COC provides extensive help in completing the application, especially for new applicants. Ms. Worthy noted that the current application is very simple. Ms. Kohanek added that a cover sheet could be developed to help potential applicants better understand the process.
  7. Commissioner Sondra Phillips-Gilbert said that a reference to the grant application process should appear on the homepage of the website. Ms. Nelson noted that it already does. She has recently changed the font of the reference to make it more obvious.
  8. Ms. Phillips-Gilbert suggested that a reference to the grants program be added to the monthly Hill Rag ad.
  9. Ms. Phillips-Gilbert said that verification was needed that organizations were spending the money consistent with their grant applications. Specifically, she requested that Serve Your City be required to give a report including documentation of ANC 6A participation in the aquatics component of their program, since the Deanwood Aquatic Center, the facility being



## Committee Reports

### Community Outreach Committee (COC)



used for the aquatics activity, is located in Ward 7. Ms. Williams noted that there is already a requirement that an accounting be made of funds spent within sixty (60) days. Commissioner Nick Alberti explained that the ANC receives a letter from each applicant, at the time they receive the funds, documenting the expenditure; this information is included in the Treasurer's quarterly reports posted on the website. Several Committee members suggested that applicants might be asked to provide a very brief additional report, either at the end of the project or after it has been underway for some time, outlining the activities and quantifying participation, especially with respect to ANC 6A.

10. Ms. Nelson noted that, at one time, the presence of the grant applicant at the ANC meeting was required by statute. However, Mr. Gottlieb Simon, Director of the ANC office, recently told her that the law has been changed. An ANC may still require applicants to present their applications in person, if that is the ANC's policy. But they may now allow someone else to do it for them; the representative could be someone unaffiliated with the applicant, for example, a commissioner. However, it is important to be consistent and treat all applicants the same. So, the COC may consider advising the ANC to change the current requirement or, if the requirement is retained, develop a policy regarding what action is taken if an applicant fails to appear at the ANC meeting. In any case, the policy must be set by the ANC rather than relying on the statute.
11. Mr. Scott Perry, a community member, said that he had contacts that could be helpful in publicizing the availability of grants. He will provide information to Ms. Nelson.
12. This discussion will continue at subsequent meetings.

V. Committee member Rose Williams resigned her membership on the COC since she is moving outside the ANC 6A boundaries. She will be sorely missed, being one of the longest-serving members. The COC thanked her for all her hard work on the Committee.

VI. Confirmation of next meeting date.

**The next meeting will be held Monday, October 20, 2014 at 7:00 pm at Maury ES, 1250 Constitution Ave NE (enter from 200 block of 13<sup>th</sup> Street).**

Meeting adjourned at 8:10 pm.



## Committee Reports Community Outreach Committee (COC)



ANC6A Community Outreach Committee (COC)  
October 20, 2014 Minutes  
Maury Elementary School (ES), 1250 Constitution Avenue NE

Meeting called to order at 7:05 pm.

Committee members present: Elizabeth Nelson (Chair), Jean Kohanek, Roni Hollmon (no quorum)  
Committee members absent: Maurice Cook, Pat Joseph, Gladys Mack, Shirley Worthy, Louis Barbash  
Community members present: Quanic Fullard, Options PCS

VII. Agenda  
Adopted.

VIII. Ms. Nelson reported on ANC/COC activities:

1. At the October 2014 ANC 6A meeting, the commissioners did not have time to approve the committee's report or to endorse the recommendation to send thank-you notes to organizations that provide meeting space for ANC 6A activities. These items will be placed on the November 2014 agenda. Ms. Williams' resignation from the COC was accepted.
2. Ms. Nelson is currently doing all the development/maintenance of the ANC 6A website free of charge as she has for the past twelve (12) years. The ANC has never budgeted funds to perform these tasks in the event that she is unable to continue doing them. At the September 2014 COC meeting, Ms. Nelson agreed to collect information on the time and tasks involved in maintaining the website and share this with the commissioners. This was done prior to the October 2014 ANC meeting. Also, she obtained an estimate of what it would cost to switch to a content management based system (such as WordPress). Funding to pay for these services was incorporated into the new fiscal year budget, including \$1,500.00 to pay for migration to a new website.
3. Ms. Nelson explained that the content management system would allow much greater flexibility in maintaining the website. Currently, special software must be loaded onto the computer used to make and install any updates. So, it is very difficult to have a back up for the webmaster or even for the computer itself. If a content management system is used, it would be easy to make updates from a different location and more than one person would be able to make changes. Although there would be an initial cost to develop the new website and move all the content, in the end, it would save time (and money, if services are to be paid for) because maintenance would be more efficient. Ms. Kohanek and Ms. Hollmon said that they thought the change should be made as expeditiously as possible. Ms. Kohanek offered to prepare a Request for Proposals (RFP) for the commissioners to review in advance of the November 2014 meeting. The RFP will specify that basic design of the website will remain the same and all content will be migrated.
4. **Recommendation: That the commissioners approve moving [www.anc6a.org](http://www.anc6a.org) to a content management system and committing funds to do so (unanimous).** Ms. Kohanek will identify local companies who might be interested in doing the work and solicit bids based on the RFP. She would welcome suggestions of vendors who might be interested.

IX. Ms. Nelson introduced a summary of suggestions/comments with respect to possible changes to the administration of the grants program made at the September 2014 COC meeting. A list with comments and draft recommendations appears at the end of this document. The list will



## Committee Reports

### Community Outreach Committee (COC)



be revisited at the November 2014 COC meeting with the expectation that a final version will be available for the commissioners' approval at the December 2014 ANC meeting.

#### Notes about the discussion:

1. Re: Grants cycles - Ms. Nelson noted that the grants budget is much smaller this year (\$2,000.00) than in the past. She continues to think it is good to divide the funds into different cycles so it is not all depleted early in the fiscal year, although this would likely make awards very small. Ms. Hollmon said that applicants should be considering other sources of funding anyway, especially the Capitol Hill Community Foundation (CHCF) so she thought it was fine if amounts are small. She noted that the CHCF grants are available monthly. Ms. Kohanek said that the grants budget might be larger in future years and it would be best to maintain the current plan.
2. Re: Making grants or organizations other than charitable ones - Ms. Nelson noted that it is now permissible to make grants to for-profit enterprises so long as the public benefit requirement is met. Ms. Hollmon said that if businesses are running programs, they can reasonable be expected to fund them themselves. Ms. Kohanek and Ms. Nelson agreed. Ms. Hollmon and Ms. Kohanek further noted that an EIN should be required on the application form. They are easy enough to get and most organizations (charitable or otherwise) are required to have them. The exception would be religious institutions which are not required to have them.
3. Re: Publicizing the availability of grants - Ms. Hollmon said that the commissioners should make organizations that operate within their SMDs aware of grant opportunities and also share this information with the COC for follow-up. The commissioners are in the best position to do this. Ms. Nelson said that she thought Commissioner Phillips-Gilbert's request (in September) to have a reference included in the monthly Hill Rag ad was feasible.
4. Re: Simplification of the grant application process - All agreed that the process is easy and the application form is very short. However, a cover sheet with instructions would be helpful and will be developed.
5. Re: Additional reporting requirements - There is already a requirement that an accounting be made of funds spent within 60 days. The ANC receives a letter from each applicant, at the time they receive the funds, documenting the expenditure; this information is included in the Treasurer's quarterly reports. Ms. Nelson said that there are occasionally projects where additional oversight might be desirable but that it is essential that all applicants be treated the same. The additional reporting would not only be burdensome to the applicants (and we are trying to broaden participation) it would also be burdensome to the ANC to collect from every applicant. Ms. Kohanek said that the information about program participation is already presented as part of the approval process and additional reporting is not needed.
6. Re: Requiring the presence of the grant applicant at the ANC meeting where the application is considered - Ms. Nelson noted that the presence of the grant applicant at the ANC meeting was at one time required by statute. However, Gottlieb Simon (Director, ANC office) recently told her that the law has been changed. The ANC may still require applicants to present their applications in person, if that is their policy. But they may now allow someone else to do it for them. Ms. Hollmon said that the applicants should be available to answer questions. Ms. Kohanek said that it did not seem too much to ask, especially since the organization requesting funding was currently permitted to select whomever they wished to represent them; it's not necessary to be an officer. All agreed



## Committee Reports Community Outreach Committee (COC)



that the applicant should be required to be present. Furthermore, if the applicant fails to appear at the first hearing, it can be deferred a month to the next ANC meeting. But if the applicant fails to appear a second time, they must reapply.

7. Ms. Kohanek had not completed the analysis of amounts and timing of past grant funding. So, consideration of the proposal to take this into consideration when evaluating grant requests was deferred.

- X. Confirmation of next meeting date.

**The next meeting will be held Monday, November 17, 2014 at 7:00 pm at Maury ES, 1250 Constitution Ave NE (enter from 200 block of 13<sup>th</sup> Street).**

Meeting adjourned at 8:20 pm.



## Committee Reports Community Outreach Committee (COC)



October xx, 2014

Carolyn Albert-Garvey  
Principal  
Maury Elementary School  
1250 Constitution Avenue NE  
Washington, DC 20002

Dear Ms. Albert-Garvey,

Since January 2013, you have provided meeting space for the Community Outreach and Transportation and Public Space Committees of Advisory Neighborhood Commission 6A. We want to express our sincere appreciation for the time and effort you have put into helping us hold these public meetings. Our ANC has worked hard to represent and protect the people of the surrounding community and we appreciate your assistance.

Please extend our thanks to the custodial staff who have been so gracious in keeping the building open for us and helping us set up for the meetings.

On behalf of the Commission,

Nick Alberti  
Chair

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October xx, 2014

Mr. Raphael Marshall  
Director  
Sherwood Recreation Center  
640 Tenth Street NE  
Washington, DC 20002

Dear Mr. Marshall,

For eleven years Sherwood Recreation Center has provided a meeting place for Advisory Neighborhood Commission 6A activities including the meetings of the Alcohol Beverage Licensing Committee and the Economic Development and Zoning Committee. We want to express our sincere appreciation for the time and effort you and your staff have provided to help us hold these monthly public meetings.

On behalf of the Commission,

Nick Alberti  
Chair



**Committee Reports**  
Community Outreach Committee (COC)



October xx, 2014

Anne Evans  
Principal  
Miner Elementary School  
601 Fifteenth Street, NE  
Washington DC, 20002

Dear Ms. Evans,

For eleven years Miner Elementary School has provided a meeting place for Advisory Neighborhood Commission 6A. We want to express our sincere appreciation for the time and effort you and your staff have contributed to help us hold these monthly public meetings, which are crucial to the functioning of our ANC.

On behalf of the Commission,

Nick Alberti  
Chair

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October xx, 2014

Ms. Tynika Young  
Principal  
Eliot-Hine Middle School  
1830 Constitution Avenue NE  
Washington DC, 20002

Dear Ms. Young,

Thank you so much for making your auditorium available to Advisory Neighborhood Commission 6A. It was enormously helpful to us that you were able to accommodate us in our time of need. Your flexibility in providing the space on short notice last October is very much appreciated.

On behalf of the Commission,

Nick Alberti  
Chair





## **Migrating ANC6A Web Site to WordPress**

### **Request for Proposals**

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Advisory Neighborhood Commission (ANC) 6A is interested in migrating its current static HTML web site into WordPress. We are seeking professional assistance in making this transition.

#### **Specifications**

This project has the following components:

- Recommendation of an appropriate WordPress theme and/or template
- Custom template design modifications, if necessary
- Migration of current web site content to new WordPress site, and re-establishing all links
- Testing of new site to ensure complete migration and functionality
- Working with web host to ensure uninterrupted transition of web site and any relevant statistical tracking functionality, and establishing regular backups

Our current web site, [www.anc6a.org](http://www.anc6a.org), functions as both an outreach tool and a virtual “filing cabinet” where all announcements, meeting minutes for the ANC and its committees, supporting documentation, and official ANC correspondence resides. The ANC would like to maintain the current web site design and structure, the components of which are approximately as follows:

- 120 static HTML content pages
- 7,850 linked files
- Site is hosted at WebHSP (WordPress compatible)

#### **Costs and Timeline**

Please specify the order in which each part of the project will be completed, with approximate time and costs required at each step. For example:

<b>Task</b>	<b>Time Required</b>	<b>Estimated Cost</b>
Selection of WordPress theme	3 hours	\$150
Migration of content	2 weeks	\$1000

Separately, please indicate any other anticipated or potential costs (additional software, themes, etc.), if known.

Please also indicate your availability and hourly rate(s) for technical assistance or maintenance outside the scope of this RFP.



## Committee Reports Community Outreach Committee (COC)



### Resources and Assets

Members of the ANC6A Community Outreach Committee will oversee this transition, and will be available as necessary to assist in migration.

### Evaluation and Selection Process

Proposals will be reviewed and evaluated by ANC6A's Community Outreach Committee, with a recommendation on selection to be sent to the full ANC for their approval. Proposals will be evaluated on a combination of factors, including cost and demonstrated experience of respondent.

Please note: ANC6A is a part of the government of the District of Columbia; as such, copies of all proposals must be made available to the public. All proposals and the committee's recommendation will be included as part of the meeting agenda package for the next occurring ANC6A meeting following selection (anticipated December 2014).

### Format for Proposals

Proposals should be no more than 5 double-spaced pages, and should include:

- A brief company profile
- Length of time in business
- Core competencies, including experience in WordPress and site migration
- Project timeline with associated costs at each step

In an appendix, respondent should provide samples of projects representative of the items requested in the RFP.

### Submission Deadline

**Proposals are due by 5 pm on Wednesday, November 26, 2014.** They should be submitted electronically to:

Elizabeth Nelson  
ANC6A Community Outreach Committee  
elizabeth\_knits@yahoo.com  
(202) 543-3512

Any questions about this RFP may be directed to Elizabeth Nelson at the contact information listed above.



## Committee Reports

### Alcohol Beverage and Licensing (ABL)



#### Minutes

### Alcoholic Beverage Licensing (ABL) Committee Advisory Neighborhood Commission (ANC) 6A October 21, 2014

Pursuant to notice duly given, a meeting of the Alcoholic Beverage Licensing Committee (“Committee”) of ANC 6A was held commencing at 7:00 pm on October 21, 2014 at Sherwood Recreation Center, 640 Tenth (10<sup>th</sup>) Street NE, Washington, DC 20002.

**Committee Members Present:** Christopher Seagle (Acting Chair), Roger Caruth, and Michael Herman.

**Committee Members Absent:** Jay Williams, Adam Healy, and David Oberting.

**Commissioners Present:** None.

**Community Members Present:** Andrew Kline (on behalf of Me & My Supermarket and Pizza Parts and Service), Troy Hickman (Impala Cantina), Andrea Swalec (HillNow.com).

#### I. Call to Order

Mr. Seagle, serving as Chair in the announced absence of Mr. Williams, called the meeting to order at 7:07 pm. The meeting having been duly convened was ready to proceed with business with a quorum. There were no additions or edits to the agenda as published.

#### II. Community Comment

None.

#### III. Old Business

Mr. Seagle presented an update provided by Mr. Williams regarding the Settlement Agreement (SA) termination requests by Rock and Roll Hotel, and Little Miss Whiskey’s Golden Dollar. At a protest hearing on October 1, 2014, the ANC won on a motion for summary judgment, dismissing the matter without requiring evidence from the ANC. The Board determined that Little Miss Whiskey’s had not met the legal requirements to satisfy the statute that allows them to request termination.

#### IV. New Business

##### A. Discussion of Class B Retail license renewal for 1101 Convenience Mart at 1101 H Street NE (ABRA # 086305).

Mr. Seagle and Mr. Herman both indicated there are no known complaints or unresolved issues with the establishment or its management.

Mr. Seagle moved/seconded by Mr. Herman that the ANC take no action regarding the Class B Retail license renewal for 1101 Convenience Mart (1101 H Street NE). Motion carried 3-0.

##### B. Discussion of request for Change in entertainment hours and addition of Sunday hours by Red Rocks at 1348 H Street NE (ABRA # 090997).

Mr. Seagle observed that the change of entertainment hours would apply only to interior areas of the establishment, the current settlement agreement prohibiting music in outdoor areas.



## Committee Reports

### Alcohol Beverage and Licensing (ABL)



Mr. Seagle and Mr. Herman each indicated there are no known complaints or unresolved issues with the establishment or its management.

Mr. Herman moved/seconded by Mr. Seagle that the ANC not protest the proposed changes for Red Rocks (1348 H Street NE). Motion carried 3-0.

#### **C. Discussion of Class B Retail license renewal for the Cupboard at 1504 East Capitol Street NE (ABRA # 086607).**

Mr. Seagle and Mr. Herman both indicated there are no known complaints or unresolved issues with the establishment or its management.

Mr. Seagle moved/seconded by Mr. Herman that the ANC take no action regarding the Class B Retail license renewal for The Cupboard (1504 East Capitol Street NE). Motion carried 3-0.

#### **D. Discussion of Class B Retail license renewal for Economy Market at 1804 D Street NE (ABRA # 094127).**

Mr. Seagle and Mr. Herman both indicated there are no known complaints or unresolved issues with the establishment or its management.

Mr. Seagle moved/seconded by Mr. Caruth that the ANC take no action regarding the Class B Retail license renewal for Economy Market (1804 D Street NE). Motion carried 3-0.

#### **E. Discussion of Class B Retail license renewal for Me & My Super Market at 1111 H Street NE (ABRA # 095280).**

- Mr. Seagle noted that there is presently no settlement agreement in force between the ANC and this business establishment. The license was protested over ten (10) years ago, but did not result in any agreement between the two parties. No unresolved issues or complaints are known at this time.
- Mr. Andrew Kline, representing the interests of Me & My Super Market, described changes taking place at this establishment. New owners are now offering over 100 varieties of wine, and are working to expand an offering of artisanal and micro-beers. They seek to adapt to the changing clientele in the surrounding community. They have upgraded the interior with wood floors and high ceilings. They plan to revise the facade in coordination with the condominium under construction next door.
- Mr. Seagle added that there are a few restrictions on the license as a result of a board order from ABRA. He speculated, and Mr. Kline confirmed, that those restrictions would continue in force for the new owners.
- Mr. Herman observed that in addition to no problems known to the committee, no residents were in attendance to express any concerns.

Mr. Seagle moved/seconded by Mr. Herman that the ANC not protest the license renewal for Me & My Super Market (1111 H Street NE). Motion carried 3-0.

#### **F. Discussion of Class D Restaurant License application for Pizza Parts and Service at 1320 H Street NE (ABRA # 096311).**



## Committee Reports

### Alcohol Beverage and Licensing (ABL)



- Mr. Andrew Kline was acknowledged as the representative for Pizza Parts and Service. He indicated that this is a small establishment, and there is no entertainment endorsement being requested. As a Class D-Restaurant licensee, the primary focus will be the service of food.
- Mr. Seagle introduced the suggestion of proposing the standard settlement agreement for this new licensee.
- Mr. Herman commented that the owners of this business are the same as for Taylor Gourmet with whom the ANC had a settlement agreement before they ceased offering alcohol for on-premises consumption.
- Mr. Kline strongly objected to considering entering into a settlement agreement with the ANC. Mr. Kline stated that a settlement agreement is a legal resolution to a dispute, and there are no disputed issues at this time between Pizza Parts and Service and the ANC.
- Mr. Seagle stated that, for purposes of the ABL Committee, a settlement agreement is merely an expansion of ground rules for the neighbourly conduct of business.
- Mr. Herman noted that the term “settlement agreement” is new language created by ABRA to replace what was formerly called a “voluntary agreement.”
- Mr. Caruth reminded that the Committee's settlement agreements are cooperative in nature, and not related to disputes as stated by Mr. Kline.
- Mr. Kline stated that he does not intend to enter into negotiations with the ANC for the signing of a settlement agreement.

Mr. Seagle moved/seconded by Mr. Herman that the ANC protest the license application of Pizza Parts and Service (1320 H Street NE) unless there is a signed settlement agreement between the two parties prior to the ABRA protest deadline.  
Motion carried 3-0.

#### **G. Discussion of addition of entertainment endorsement and for stipulated endorsement for Impala Cantina y Taqueria at 1358 H Street NE (ABRA # 088603).**

- Mr. Troy Hickman, representing Impala Cantina y Taqueria, introduced himself. He is seeking the entertainment endorsement for indoor music and dancing. The proposed offerings would focus on “Salsa Night” events with likely participation by dance studio students from Joy of Motion across the street. The entertainment activities would be conducted on the second floor, and the design would direct music towards the front of the building as opposed to the rear where residences would be more easily disturbed.
- Mr. Seagle said that there have been no reports of problems since this business opened earlier this year.

Mr. Seagle moved/seconded by Mr. Herman that the ANC not protest the addition of an entertainment endorsement to the license of Impala Cantina y Taqueria (1358 H Street NE), and that the ANC write a letter in support of a stipulated endorsement. Motion carried 3-0.

#### **V. Adjourn**

The Committee adjourned at 7:36 pm.



**Committee Reports**  
**Alcohol Beverage and Licensing (ABL)**



Made this 9th day of October, 2014

by and between

**Chicken Tortilla, Inc. t/a Ocopa (ABRA # 088102)**  
1324 H Street, NE  
Washington DC 20002

and

**Advisory Neighborhood Commission 6A**

The Settlement Agreement between the parties listed above (fully executed on January 14, 2012) is amended with the following agreement, which will become an addendum to the current SA.

**The Parties Agree As Follows:**

Section 3(d) of the above-referenced Settlement Agreement is hereby replaced in its entirety with the following language: "The hours of operation for a summer garden are limited until 11:00 pm Sunday through Thursday evenings and 12:00 am on Friday and Saturday evenings. The sale and consumption of alcoholic beverages must end at that time and the summer garden must be cleared of all patrons and staff."

**In Witness Whereof**

The parties have affixed hereto their hands and seals.

**Applicant:**

By: EDDIE MIGUES Date: 10/9/14

Signature: [Handwritten Signature]

**Advisory Neighborhood Commission 6A Representative:**

By: Jay Williams, Chair, ANC 6A ABL Committee Date: 10/9/14

Signature: [Handwritten Signature]



## Committee Reports

### Transportation and Public Space (TPS)



ANC 6A Transportation & Public Space Committee Meeting Minutes  
Maury Elementary School (1250 Constitution Avenue, NE)  
October 20, 2014

- I. Meeting called to order at 7:00 pm.
- II. Introductions  
Committee members in attendance were Advisory Neighborhood Commission (ANC) Commissioner J. Omar Mahmud (Co-Chair), Todd Sloves (Co-Chair), Jeff Fletcher, Lara Levison, and Andrea Adleman. Also in attendance were ANC 6A Chairman Nick Alberti; Gil (Gilbert) Davidson, Housing Inspection Program Manager, Department of Consumer and Regulatory Affairs; Jeff Baxter, District Department of Transportation (DDOT); James Cheeks, DDOT Traffic Safety and Traffic Engineering; and over 20 residents.
- III. Community Comment - None.
- IV. Announcements - Mr. Sloves made the following announcements:
  - A. The US Department of Transportation has announced a new initiative to enhance pedestrian and bicycle safety. For more information, please go to <http://www.dot.gov/office-policy/transportation-policy/secretary's-action-plan-bike-and-pedestrian-safety>
  - B. The “Right Tree, Right Place” planting program in cooperation with Casey Trees is accepting requests to plant up to two trees on residential property (with a co-pay). For more information, please go to <https://www.pepco.com/forms/pepco/residential/treerequest.aspx>
- V. New Business
  - A. **Consideration of traffic calming petition for the 800 block of Seventh (7<sup>th</sup>) Street NE**
    - i. Commissioner Mahmud explained that he had met with residents in the 800 block of Seventh (7<sup>th</sup>) Street NE to discuss serious safety concerns related to traffic speeding on this block. The concerned residents have completed the traffic calming petition required by DDOT before DDOT will consider traffic calming improvements on the block. Mr. Mahmud indicated he completely supports this request.
    - ii. *Commissioner Mahmud offered a motion that the Committee recommend ANC 6A send a letter to DDOT in support of the resident petition requesting traffic calming analysis and improvements in the 800 block of Seventh (7<sup>th</sup>) Street NE. Mr. Fletcher seconded the motion, which passed without objection.*
  - B. **Consideration of traffic calming needs for intersections on Tennessee Avenue, Fourteenth (14<sup>th</sup>) and Fifteenth (15<sup>th</sup>) Streets NE**



## Committee Reports

### Transportation and Public Space (TPS)



- i. Co-chair Todd Sloves presented maps and described needs for traffic calming at Fourteenth (14<sup>th</sup>) Street and Tennessee Avenue NE, Tennessee and F Street NE, Tennessee and E Street NE, and Tennessee and Fifteenth (15<sup>th</sup>) Street NE.
  - ii. *Co-chair Sloves offered a motion to ask DDOT to evaluate these intersections for stop signs [for the directions that do not currently have stop signs]. Co-chair Mahmud offered a friendly amendment to ask DDOT to consider additional signage in addition to stop signs, for example, “cross traffic does not stop.” Mr. Fletcher seconded the motion, which passed without objection.*
- C. **Request trash and recycling collection for residents of Atlas Court NE**  
*Commissioner Mahmud moved that this item be removed from the agenda at the request of the residents who originally proposed this item for ANC consideration. The motion was seconded and approved without objection.*
- D. **Discussion with officials from the District Department of Transportation (DDOT), Department of Consumer Regulatory Affairs (DCRA) and Department of Public Works (DPW)(not in attendance) concerning collaborative partnership with residents, businesses and ANC 6A to address sanitation, traffic and safety concerns in alleys**  
Commissioner Mahmud opened the discussion by describing the tremendous challenges faced by stakeholders in ANC 6A’s alleys. There are many more bars and restaurants in recent years, rather than retail stores, which puts a strain on transportation demand in alleys and efforts to keep alleys clean. There are problems relating to hosing off mats in back, oil and grease collection, maintaining clean trash collection areas (by both residents and businesses), increased traffic, illegal parking, etc. Residents can call 311 to request assistance in a reactive manner (e.g. alley cleaning, illegal dumping, etc.), but a proactive approach to dealing with these issues seems to be lacking. Commissioner Mahmud expressed gratitude that residents, businesses and city officials all seem willing to help, so the next step is planning a coordinated effort to proactively addressing alley concerns, which he hopes to begin tonight. Mr. Mahmud thanked all neighbors, business owners and city officials in attendance and suggested that discussion during the evening would be more helpful if participants focused on cooperation and solution development rather than engaging in a blame game for any past acts. Mr. Mahmud then opened the floor to city officials in attendance, which would be followed by an opportunity for other attendees to engage in the discussion. Mr. Mahmud also expressed regret that DPW was not in attendance and asked that the representatives from DDOT and DCRA at the meeting reach out to colleagues at DPW about attending the next meeting.
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  - iii. Commissioner Mahmud: This is the first of what I hope are many discussions. This meeting is more about coming up with creative ideas to address alley issues proactively, although we also appreciate hearing information about how to address specific matters that currently need resolution. We want to know what tools are at our disposal from the different agencies. What can neighbors and businesses do to change conditions in their alleys? We are hoping concerned agencies can coordinate on creative solutions and possibly explore best practices that have been developed in other urban areas similar to the District. This is less about whether a city agency is responding to a specific complaint or not, but participants should still feel free to speak to those issues as well since we have city officials here. I just wanted to stress that complaints about current issues can be brought to my attention offline so the discussion tonight is not dominated by those concerns. Neighbor Kim Tomadjolou: Yolanda Hood with DPW is excellent. But how do you contain the problems that are large, constant, and cannot be solved in one visit?
  - iv. Neighbor Kim Tomadjolou: My concern is enforcement. You guys are powerless to stop businesses and my neighbors from not following the rules. Examples: trash bins overflowing and alleys closed due to construction. Thousand (\$1,000.00) dollar fines were issued, but the problem has not stopped. Should violators get fined until the problem is fixed? Trash, garbage, oil and grease cans getting knocked over, drain stopped up, illegal cement dumped from a construction site. It is one or two businesses that do not get it.



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### Transportation and Public Space (TPS)



- v. An attendee raised an issue about the alleys around Kingman Park and Rosedale, which were recently redone. They left a 12-inch step going into the community garden. Is it an ADA (Americans with Disabilities Act) violation? The location is between Twentieth (20<sup>th</sup>) and Twenty-First (21<sup>st</sup>) and D & E Streets. Mr. Baxter: That would be DDOT; I will take care of it.
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- vii. Resident Iris Gill: We live on the 1000 block of Florida Avenue NE. There is an abandoned lot (two lots wide) right next door with a big hole that breeds mosquitos and collects trash. Our three kids often cannot play outside due to mosquitos. The owner abandoned the lot three years ago after digging the hole, and the owner is out of the country. Our (house) foundation is exposed. We reached out to the ANC, and the ANC contacted DCRA and were told there were no violations they could be cited for. Mr. Davidson: Until recently, DDOT maintained vacant lots, but due to recent court ruling, they no longer do. If it is a hole, we can probably use our nuisance abatement fund to fill the hole, and grade it. Then we place a lien on the property for the cost. Send me an email. Mr. Mahmud thanked Mr. Davidson for this proposed solution and indicated he would follow up as well.
- viii. Increasing use of alleys along H Street NE. Example: Linden Court, 1300 block of H Street, off Maryland Avenue. Neighbor Brad Greenfield: According to DDOT, this alley is so atrocious that it would consume all the alley funds for a year, so nothing will be done. Mr. Sloves: Usage of that alley is about to increase ten-fold. The new development at 1350 Maryland Avenue NE (spaces for 42 cars) will have parking access only through this alley. The businesses can no longer load and unload on H Street because of the streetcar. Trucks back into the alley, blocking H Street as they do it. The developers of 1350 Maryland Avenue agreed to repave it, but it needs to be rebuilt. Neighbor: This is also going on with AutoZone (sold for development). It is not just one alley. There is no space to conduct business. Where can the businesses unload? Other examples: Atlas Court, 1200 block of I Street and 1200 block of Wylie Street: it is about two (2) feet wider than a trash truck; the trash trucks are causing property damage. We are seeking help to see if we can get the trash moved somewhere. Commissioner Mahmud: You cannot widen that particular alley between I and Wiley Streets because there is private property on either side. Mr. Mahmud indicated he has talked to the resident, Ms. Hoover, about petitioning to get trash collection moved to the front of houses on her block so that DPW trash trucks will not need to travel down this very narrow



## Committee Reports

### Transportation and Public Space (TPS)



- alley. Recycling collection has already been moved to the front of houses along this block.
- ix. Neighbor: The alley that is north of the 1200 block of H Street does not drain at all because the only drain in the alley is all the way at the Thirteenth (13<sup>th</sup>) Street end and the alley is not sloped properly in that direction. There is a collection of “sludge” from all the trash cans and dumpsters that continues to collect. I and others have tried to shovel this sludge, but it is difficult to remove. Is there a “sludge machine” to get it out? The liquid is from restaurants hosing off their mats, there is food, and birds come in and drop it in your yard. Mr. Mahmud: This is a perfect example of the need for agency cooperation; need a forward-thinking solution process. Mr. Mahmud also pointed out that this alley is challenging given it is such a long block. Mr. Cheeks: You need the District Department of the Environment (DDOE) as well. Mr. Davidson: Inform DCRA of any businesses that are dumping grease. Leave me an anonymous message.
  - x. Discussion of budgets for alleys. Will there be increased budget, especially for H Street, where there will be more usage? Mr. Baxter. There is an infrastructure project management team. The information comes into our city works system, then they construct a budget for next year. Deep patches, that is a different division. Mr. Cheek: Yes, the budgets are already underfunded. Mr. Sloves: Are you putting in amounts and knowing you will have a ten (10) year backlog? A two (2) year backlog? Mr. Cheeks: We have made that cry to the overall government for years. We have a five to ten (5-10) year backlog. We have produced those numbers, shown them to everybody. We are doing some different type of alley treatments, some green alleys. Those are kind of expensive also. We are working with DDOT to get some more funding for these projects.
  - xi. Prioritizing alleys. Mr. Mahmud: How does DDOT prioritize alley projects? Do you have a grading system? Can the community weigh in on prioritization of projects in their neighborhoods? Can the ANC provide insight? Mr. Cheeks: Many got on the list from the Council or the ANC. We do go out and inspect a lot of the areas. We do a prioritization internally. Inspectors have certain criteria they use. Jeff (Baxter) is in that area. Mr. Baxter: Yes, Aaron should have sent the ANC 6A list to you. The city has 1,600 miles of sidewalks, and not enough funding for those either (\$35-50 million). There are two alleys being worked on in your ANC. Mr. Mahmud asked that DDOT follow up with him with confirmation of the alleys to be worked on next by DDOT in our ANC. Mr. Mahmud also asked for an opportunity to provide ANC input concerning alley project prioritization in ANC 6A.
  - xii. Discussion of interagency coordination. Neighbor: there are several issues with alleys: surfaces, crime, drainage, parking, etc. Is there interagency communication between the various agencies to coordinate strategy so you coordinate the issues? Do you communicate with each other? Mr. Davidson: We used to have “core groups” in the districts, with a representative from each agency. These were big during Mayor Fenty’s administration, then fell off. District One still does it. It was very successful. Mr. Cheeks: We called it a walk-through. Everyone was there, taking notes, and we took care of that alley.



## Committee Reports

### Transportation and Public Space (TPS)



Commissioner Mahmud: I think our next Ward 6 Councilmember, likely Charles Allen, would probably be very supportive of that. Having people together to collaborate is exactly what we are talking about at tonight's meeting. Any opportunity for communities and city officials to collaboratively address difficult issues is a great idea. Mr. Davidson indicated that he would get Mr. Mahmud more information about engaging "core groups" for ANC 6A. Mr. Mahmud responded that this is exactly the type of collaboration he was interested in hearing about from city officials and that he eagerly looks forward to receiving more information from Mr. Davidson.

- xiii. Discussion of development of H Street. Neighbor KT: You cannot keep reacting to each incident that comes up. You need someone who can oversee and make certain decisions when there is development going on. This area has been transformed very quickly, with no study on how to deal with problems. If it cannot function, it becomes more than just fixing all these little things. Mr. Sloves: An article went around about the 1,161 new units coming to H Street. If there had been a DDOT study of whether we could deal with this many new units, would you say you could? Mr. Cheeks: I have to deal with the outcome of all these developments. What we said would happen is happening. Our agencies are pushing these projects through. We do not always have the infrastructure in place to deal with proposed development.
- xiv. Statement from a manager at one of the restaurants: I am new to the neighborhood. Is there some way we can bring government officials to train business owners on their legal requirements? The restaurant where I am working now, they know nothing. I see violations all over the place. They started this business without training. Mr. Mahmud encouraged the manager to engage DCRA given the "One Choice" program Mr. Davidson mentioned earlier would likely be helpful. Resident: I am concerned about construction at Thirteenth (13<sup>th</sup>) and H Streets, which impacts the rear alley. This guy, because he was constructing his business, did not want us to have access to the alley, and he put up a thirteen (13) foot fence. I called the fire marshal. The owner has to agree to give us a key or take it down. The owner is in another country. His whole project is illegal. Neighbor KT: He has been building it for 5-6 years.
- xv. Statement by business owner on H Street: I have lived in the Linden Court alley since 2009. My husband and I run our business there. Our managers live in the Linden Court alley and it is a nightmare. A lot of the frustrations you feel, I also feel. We have paid out-of-pocket to have (work done). All the plumbing has to go out the front of the building. We bring our own sump pumps out to empty those potholes. I understand the frustration as a business owner, neighbor, friend, and mother.
- xvi. Neighbor: The alley behind Rite Aid and the H Street Connection has been an on-going problem. Mahmud: That is a private alley, owned by Rappaport, who owns H Street Connection. The site will be developed with retail and housing, but we are currently working with the Rappaport company to address concerns raised by residents on this block.



## Committee Reports

### Transportation and Public Space (TPS)



- xvii. Neighbor: Can you get gating on a narrow alley that is not used for cars. It accesses from Elliot. 600 block. There is or used to be a gate across the alley. Mahmud: E-mail me the specifics. I think we got an answer from DDOT about that before.
- xviii. Discussion of illegal parking in alleys. Mr. Mahmud: People are pulling into openings of alleys, parking their cars while they pick up food or run errands. Does the city have a specific way of effectively dealing with this type of illegal parking issue? Mr. Cheeks: They can get tickets. We can put up signs. Mr. Mahmud stressed that this needs a proactive solution. Waiting for parking enforcement often does not help given the person may only be there for a short time.
- xix. Meanwhile, residents are blocked from driving through the alley to gain access to their homes. This is a serious problem in the alley right next to Horace and Dickies in the 1200 block of H Street NE. Mr. Mahmud encouraged DDOT to consider some approaches so he could follow up.
- xx. Other solutions: How about some sort of program, like Casey Trees taking care of trees. Mr. Mahmud suggested we also look at an “adopt an alley” program, or something similar to that to encourage stakeholders (residents and businesses) to take an “ownership” interest.
- xxi. Mr. Mahmud wrapped up the discussion by thanking everyone for coming out to the meeting, which was a very encouraging discussion, and repeated the following follow-up items: 1) more information about “core groups” to come from Mr. Davidson; 2) DDOT to provide us with the current alley work order list along with identification of ANC 6A alleys in the prioritization list; 3) commitment by DCRA and DDOT representatives to get the other agencies (DDOE and DPW) to come out to our next meeting, which should be in the next couple of months; and 4) city agencies to go back to their colleagues in the agencies and start developing proactive solutions to the issues discussed tonight, and to identify tools currently in place to deal with these issues. Mr. Mahmud also repeated his request that agencies look at other urban areas like ours to discover best practices.

Meeting adjourned at 8:40 pm.



## Committee Reports

### Transportation and Public Space (TPS)



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- VIII. Community Comment - None.
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### Transportation and Public Space (TPS)



- alley. Recycling collection has already been moved to the front of houses along this block.
- ix. Neighbor: The alley that is north of the 1200 block of H Street does not drain at all because the only drain in the alley is all the way at the Thirteenth (13<sup>th</sup>) Street end and the alley is not sloped properly in that direction. There is a collection of “sludge” from all the trash cans and dumpsters that continues to collect. I and others have tried to shovel this sludge, but it is difficult to remove. Is there a “sludge machine” to get it out? The liquid is from restaurants hosing off their mats, there is food, and birds come in and drop it in your yard. Mr. Mahmud: This is a perfect example of the need for agency cooperation; need a forward-thinking solution process. Mr. Mahmud also pointed out that this alley is challenging given it is such a long block. Mr. Cheeks: You need the District Department of the Environment (DDOE) as well. Mr. Davidson: Inform DCRA of any businesses that are dumping grease. Leave me an anonymous message.
- x. Discussion of budgets for alleys. Will there be increased budget, especially for H Street, where there will be more usage? Mr. Baxter. There is an infrastructure project management team. The information comes into our city works system, then they construct a budget for next year. Deep patches, that is a different division. Mr. Cheek: Yes, the budgets are already underfunded. Mr. Sloves: Are you putting in amounts and knowing you will have a ten (10) year backlog? A two (2) year backlog? Mr. Cheeks: We have made that cry to the overall government for years. We have a five to ten (5-10) year backlog. We have produced those numbers, shown them to everybody. We are doing some different type of alley treatments, some green alleys. Those are kind of expensive also. We are working with DDOT to get some more funding for these projects.
- xi. Prioritizing alleys. Mr. Mahmud: How does DDOT prioritize alley projects? Do you have a grading system? Can the community weigh in on prioritization of projects in their neighborhoods? Can the ANC provide insight? Mr. Cheeks: Many got on the list from the Council or the ANC. We do go out and inspect a lot of the areas. We do a prioritization internally. Inspectors have certain criteria they use. Jeff (Baxter) is in that area. Mr. Baxter: Yes, Aaron should have sent the ANC 6A list to you. The city has 1,600 miles of sidewalks, and not enough funding for those either (\$35-50 million). There are two alleys being worked on in your ANC. Mr. Mahmud asked that DDOT follow up with him with confirmation of the alleys to be worked on next by DDOT in our ANC. Mr. Mahmud also asked for an opportunity to provide ANC input concerning alley project prioritization in ANC 6A.
- xii. Discussion of interagency coordination. Neighbor: there are several issues with alleys: surfaces, crime, drainage, parking, etc. Is there interagency communication between the various agencies to coordinate strategy so you coordinate the issues? Do you communicate with each other? Mr. Davidson: We used to have “core groups” in the districts, with a representative from each agency. These were big during Mayor Fenty’s administration, then fell off. District One still does it. It was very successful. Mr. Cheeks: We called it a walk-through. Everyone was there, taking notes, and we took care of that alley.



## Committee Reports

### Transportation and Public Space (TPS)



Commissioner Mahmud: I think our next Ward 6 Councilmember, likely Charles Allen, would probably be very supportive of that. Having people together to collaborate is exactly what we are talking about at tonight's meeting. Any opportunity for communities and city officials to collaboratively address difficult issues is a great idea. Mr. Davidson indicated that he would get Mr. Mahmud more information about engaging "core groups" for ANC 6A. Mr. Mahmud responded that this is exactly the type of collaboration he was interested in hearing about from city officials and that he eagerly looks forward to receiving more information from Mr. Davidson.

- xiii. Discussion of development of H Street. Neighbor KT: You cannot keep reacting to each incident that comes up. You need someone who can oversee and make certain decisions when there is development going on. This area has been transformed very quickly, with no study on how to deal with problems. If it cannot function, it becomes more than just fixing all these little things. Mr. Sloves: An article went around about the 1,161 new units coming to H Street. If there had been a DDOT study of whether we could deal with this many new units, would you say you could? Mr. Cheeks: I have to deal with the outcome of all these developments. What we said would happen is happening. Our agencies are pushing these projects through. We do not always have the infrastructure in place to deal with proposed development.
- xiv. Statement from a manager at one of the restaurants: I am new to the neighborhood. Is there some way we can bring government officials to train business owners on their legal requirements? The restaurant where I am working now, they know nothing. I see violations all over the place. They started this business without training. Mr. Mahmud encouraged the manager to engage DCRA given the "One Choice" program Mr. Davidson mentioned earlier would likely be helpful. Resident: I am concerned about construction at Thirteenth (13<sup>th</sup>) and H Streets, which impacts the rear alley. This guy, because he was constructing his business, did not want us to have access to the alley, and he put up a thirteen (13) foot fence. I called the fire marshal. The owner has to agree to give us a key or take it down. The owner is in another country. His whole project is illegal. Neighbor KT: He has been building it for 5-6 years.
- xv. Statement by business owner on H Street: I have lived in the Linden Court alley since 2009. My husband and I run our business there. Our managers live in the Linden Court alley and it is a nightmare. A lot of the frustrations you feel, I also feel. We have paid out-of-pocket to have (work done). All the plumbing has to go out the front of the building. We bring our own sump pumps out to empty those potholes. I understand the frustration as a business owner, neighbor, friend, and mother.
- xvi. Neighbor: The alley behind Rite Aid and the H Street Connection has been an on-going problem. Mahmud: That is a private alley, owned by Rappaport, who owns H Street Connection. The site will be developed with retail and housing, but we are currently working with the Rappaport company to address concerns raised by residents on this block.



## Committee Reports

### Transportation and Public Space (TPS)



- xvii. Neighbor: Can you get gating on a narrow alley that is not used for cars. It accesses from Elliot. 600 block. There is or used to be a gate across the alley. Mahmud: E-mail me the specifics. I think we got an answer from DDOT about that before.
- xviii. Discussion of illegal parking in alleys. Mr. Mahmud: People are pulling into openings of alleys, parking their cars while they pick up food or run errands. Does the city have a specific way of effectively dealing with this type of illegal parking issue? Mr. Cheeks: They can get tickets. We can put up signs. Mr. Mahmud stressed that this needs a proactive solution. Waiting for parking enforcement often does not help given the person may only be there for a short time.
- xix. Meanwhile, residents are blocked from driving through the alley to gain access to their homes. This is a serious problem in the alley right next to Horace and Dickies in the 1200 block of H Street NE. Mr. Mahmud encouraged DDOT to consider some approaches so he could follow up.
- xx. Other solutions: How about some sort of program, like Casey Trees taking care of trees. Mr. Mahmud suggested we also look at an “adopt an alley” program, or something similar to that to encourage stakeholders (residents and businesses) to take an “ownership” interest.
- xxi. Mr. Mahmud wrapped up the discussion by thanking everyone for coming out to the meeting, which was a very encouraging discussion, and repeated the following follow-up items: 1) more information about “core groups” to come from Mr. Davidson; 2) DDOT to provide us with the current alley work order list along with identification of ANC 6A alleys in the prioritization list; 3) commitment by DCRA and DDOT representatives to get the other agencies (DDOE and DPW) to come out to our next meeting, which should be in the next couple of months; and 4) city agencies to go back to their colleagues in the agencies and start developing proactive solutions to the issues discussed tonight, and to identify tools currently in place to deal with these issues. Mr. Mahmud also repeated his request that agencies look at other urban areas like ours to discover best practices.

Meeting adjourned at 8:40 pm.



## Committee Reports Economic Development and Zoning Committee



**Report of the Economic Development and Zoning (ED&Z) Committee of the Advisory Neighborhood Commission (ANC) 6A  
Sherwood Recreation Center (640 Tenth (10th) Street NE)  
October 15, 2014**

The meeting convened at 7:00 pm.

### **Present:**

Members: Dan Golden (Chair), Missy Boyette, Stephanie Zimny, Charmaine Josiah, Justin Thornton, Laura Gentile, and Michael Hoenig

Commissioners: Omar Mahmud

Dan Golden chaired the meeting.

### **Community Comment**

There were no community comments at the beginning of the meeting.

### **Status Reports**

Update on cases discussed at the ANC's September 2014 meeting:

**1229 F Street NE** - The ANC voted unanimously to write a letter of support to the BZA regarding for the applicant's request for a special exception from the rear yard setback restrictions for a two-story garage addition.

**1419 F Street NE** - The ANC voted unanimously to write a letter of support to the BZA regarding the applicant's request for special exceptions from the lot occupancy and rear yard setback restrictions and for an addition to a non-conforming structure.

**1215 Wylie Street NE** - The ANC voted unanimously to write a letter to the Zoning Administrator requesting that the Administrator require that the developer obtain the appropriate approval prior to continuing construction, noting that construction is occurring on a lot that does not meet the minimum lot requirements for the R-4 district.

**1000 C Street NE** - The ANC voted unanimously to write a letter to the Department of Consumer and Regulatory Affairs (DCRA) relating recent observations regarding the condition of the property, and requesting that the property be inspected to evaluate whether it meets the criteria of a vacant or blighted property.

### **New Business**

- 1. Update from Gallaudet University.** Brief informational presentation by Chris Collins of Holland and Knight regarding Gallaudet's application for further processing related to the construction of a new replacement dormitory for the Model Secondary School for the Deaf at the north end of the campus. Gallaudet plans to build a new, three-story residence hall at the north side of campus. Gallaudet is not seeking any relief from the Committee. This project is the part of the university's 10-year campus plan, which was approved last year. The goal of the campus plan is to reduce the building footprint, and to design all elements around the deaf community.
- 2. 1802 D Street, NE (BZA 18867).** Applicant seeks a variance from the off-street parking requirements under subsection 2101.1 to allow Growth Spurts, a child development center ("Growth Spurts") in the C-1 District.  
Growth Spurts will cater to children from 6 weeks to 12 years old and has a capacity of 17 children. Children must arrive at the facility by 9:00 am. Representatives said that 90% of the parents walk or



## Committee Reports Economic Development and Zoning Committee



bike their kids to the center, and that only 10% drive their children to the center. They did a study of their customers and learned that only two parents drive their children to the facility. Charmaine Josiah supported Growth Spurt's request for relief, indicating that she walks by the area daily and, based on her observations, does not expect to see an increase in density in this area.

Growth Spurts also has partnered with Apple Tree Institute, Friendship Academy, and Home Depot, the latter of which has agreed to build a playground for the Growth Spurts facility.

Prior to the meeting, Chairman Dan Golden had provided Growth Spurts with the list of conditions that the Committee had negotiated with another local facility, Toddlers on the Hill. Dan Golden read the list of conditions aloud during the meeting and the Committee discussed which would be applicable to Growth Spurts. The Committee and representatives for Growth Spurts agreed that the following conditions would apply to the facility:

- 1) No double-parking or idling;
- 2) Parking allowed only in legal spaces;
- 3) If Growth Spurts finds that eight or more people (employees and/or kids) end up arriving or departing by car, the facility will notify the ANC (upon which time, the ANC may reassess and provide additional conditions);
- 4) Parents must hold the hands of children when crossing the street; and
- 5) Cars may not block the alley.

The Committee voted unanimously to recommend that the ANC write a letter in support of the requested relief as long as the applicant abides by the conditions discussed at the meeting.

3. **1401 Florida Avenue, NE (BZA 18891).** Applicant seeks variances for variances from the height requirements under § 770, the FAR requirements under § 771, the lot occupancy requirements under § 772, the parking requirements under § 2101.1, and special exceptions from the roof structure setback requirements under §§ 411.11 and 770.6, and the HS Overlay special exception requirements under § 1320.4 to allow construction of a multifamily residential building with ground floor retail on a lot that has 6,000 square feet or more of land area in the HS-A/C-3-A District. The lot includes 1401 Florida Ave. NE, in addition to 1402, 1404, 1406 and 1410 H St. NE. Representatives from Griffin, Murphy, Moldenhauer & Wiggins presented preliminary plans for a mixed use development that would be constructed on the lot at the intersections of Florida Avenue, H Street, and Bladensburg Road. The developers are proposing to construct a concrete, 6-story structure with retail, outdoor seating, and 34 residential units. The proposed development includes seven units per floor, with six units on the top floor. The proposal will include approximately 5,600 square feet and does not include any plans for basement or garage space. Committee members expressed concerns to developers about issues that included trash, parking, and overall increase in density. With respect to trash, the developers said that they are working with the District Department of Transportation (DDOT) to figure out a plan for how trucks would be able to access the building for pick-up, especially considering that there is no parking allowed on Florida Avenue. They said that they are hoping that DDOT will give them a 30-40 foot loading zone and also noted that they have no backup plan as of yet. On the issue of residential parking, the developers said that they also do not yet have a plan and would be looking into the issue. Commissioner Omar Mahmud suggested that, considering that the proposal is a “no park” building, the developers try to incorporate bikes, car share, and other transportation alternatives. The developers said that they are trying to set up a space for 30+ bikes near the utility room. Missy Boyette expressed concerns about the aesthetics of the structure itself, recommending that the developers better define the top, middle, and base. Missy recommended stronger lines at the base, and suggested that the square boxes were not consistent with the vertical elements of the building.



## Committee Reports Economic Development and Zoning Committee



Ms. Boyette also noted that, as this development would be part of the H Street Overlay, the developers should consider diversifying some of the uses to include art space, outdoor sculptures, etc.

The developers said that they are requesting a variance from the FAR and height due to financial hardship. Dan Golden acknowledged that the triangular-shaped lot is unusual, and that this could justify a variance from the lot occupancy requirements, but that it would be very difficult to justify the excessive density of the project. The Committee recommended that the developers reconsider some of the elements of their project in light of the discussion and the developers agreed to appear at the November 2014 EDZ Committee meeting for further discussion.

4. **1251 F Street, NE (BZA).** Applicant was unable to attend. This item will be moved to the November 2014 EDZ Committee meeting.
5. **H Street Corridor Signage Design Guidelines.** Committee voted unanimously to finalize the draft guidelines that will provide guidance for future cases when restrictions on signage are proposed as a condition for a grant of zoning relief.

**Next Scheduled ED&Z Committee Meeting:  
Wednesday, November 19, 2014, 7:00-9:00 pm  
640 10th Street NE  
Sherwood Recreation Center, Second (2<sup>nd</sup>) Floor**



## Committee Reports Economic Development and Zoning Committee



November XX, 2014

Ms. Sharon Schellin  
Secretary to the Zoning Commission  
DC Office of Zoning  
One Judiciary Square  
441 4<sup>th</sup> St. NW, Suite 210S  
Washington, DC 20001

Re: ZC Case No. 12-15A (Gallaudet University)

Dear Ms. Schellin,

At a regularly scheduled and properly noticed meeting<sup>1</sup> on November 13, 2014, our Commission voted X-X-X (with 5 Commissioners required for a quorum) to support the Applicant's request for an approval of an amendment to Gallaudet University's 2012 Campus Plan, and further processing under that plan and special exception review of the roof structures, for construction of a replacement dormitory for the Model Secondary School for the Deaf.

ANC 6A appreciates Gallaudet University's outreach efforts to our ANC and believes the proposed replacement dormitory is a well-designed structure that makes an important contribution to the campus and to the educational mission of the University. ANC 6A looks forward to working with Gallaudet in the future to address issues of common concern.

Please be advised that Nicholas Alberti and Andrew Hysell are authorized to act on behalf of ANC 6A for the purposes of this case. I can be contacted at 6A04@anc.dc.gov.

On Behalf of the Commission,

Nicholas Alberti  
Chair, Advisory Neighborhood Commission 6A

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<sup>1</sup> ANC 6A meetings are advertised electronically on the [anc6a-announce@googlegroups.com](mailto:anc6a-announce@googlegroups.com), ANC-6A and NewHillEast yahoogroups, on the Commission's website, and through print advertisements in the Hill Rag.





## Committee Reports Economic Development and Zoning Committee



November XX, 2014

Mr. Clifford Moy  
Secretary of the Board of Zoning Adjustment  
Board of Zoning Adjustment  
441 4<sup>th</sup> St. NW, Suite 210  
Washington, DC 20001

Re: BZA Case No. 18867 (1802 D Street, NE)

Dear Mr. Moy,

At a regularly scheduled and properly noticed meeting<sup>2</sup> on November 13, 2014, our Commission voted X-X-X (with 5 Commissioners required for a quorum) to support the Applicant's request for a variance from the off-street parking requirements set forth at § 2101.1. The applicant seeks the requested relief to permit the use of the premises as a child-care center.

The Commission supports granting the requested variance because strict application of the above-referenced zoning requirement would result in peculiar and exceptional practical difficulties and hardship to the applicant and because granting the requested relief will not result in substantial detriment to the public good or substantially impair the intent, purpose, and integrity of the zoning plan. The Commission further bases its support on the Applicant's having agreed: 1) not to permit the vehicles of employees or parents to double-park or idle outside the premises; 2) not to permit the vehicles of employees or parents to block the alley behind the premises; 3) to require that the vehicles of employees or parents park only in legal parking spaces; 4) to require that parents hold the hands of their children when crossing the street; and 5) to notify the ANC and agree to abide by further restrictions to be determined by the ANC in the event that more than eight children and/or employees are regularly arriving or departing by car.

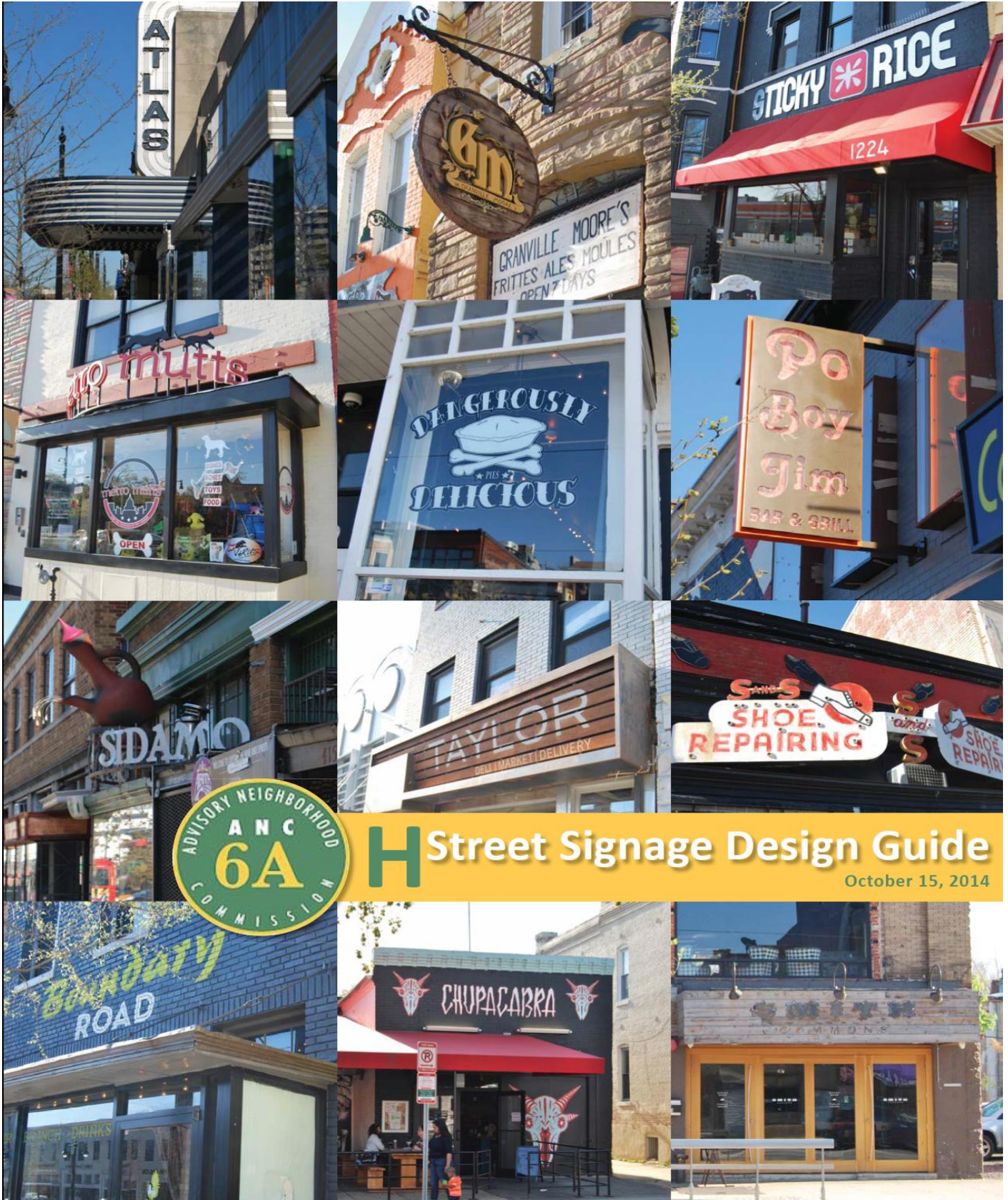
Please be advised that Nicholas Alberti and Andrew Hysell are authorized to act on behalf of ANC 6A for the purposes of this case. I can be contacted at [6A04@anc.dc.gov](mailto:6A04@anc.dc.gov).

On Behalf of the Commission,

Nicholas Alberti  
Chair, Advisory Neighborhood Commission 6A

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## Design Guidelines

The H Street Corridor is an arts, entertainment, retail and commercial district whose area is defined by the H Street Northeast Neighborhood Commercial Overlay District description in DC's Zoning definition of the city's zoning overlays (<http://dcoz.dc.gov/info/overlay.shtm>) as extending along H Street from 2nd Street to 15th Street, NE.

ANC6a represents the blocks of H Street NE from 7th Street to 15th Street, NE. As it has been tradition for ANC6a to review commercial signage, the committee members of ANC6a have drafted this document in order to provide basic guidance related to building signage to business owners and developers who own properties along this corridor.

### H Street Corridor Signage Design Guidelines

These design guidelines for signage are intended to:

1. Help maintain the character of the H Street NE corridor
2. Complement, rather than compete with, the character of the building and its adjacent surroundings
3. Allow a business to uniquely and creatively express its identity while remaining sensitive to the character of the neighborhood and to other businesses

#### Location

- Location should not obscure architectural features of the building or its adjacent surroundings.
- Location should be such that, if the sign projects from the main building facade, the projection shall be at least eight feet off of the ground.
- Location should be such that, if the sign projects from the main building facade, there is no more than a 36" projection perpendicular to the main building facade.

#### Size / Scale

Scale of signage lettering and/or logos / images should be determined by the scale of the building.

#### Design

Signage design should be complementary to the character of the building and its adjacent surroundings

#### Type

Signage types may include awning, panel, painted (i.e. painted on glass or other similar surface), mounted (hung off of facade, or 3-dimensional "standing" letters), banner.

#### Material

Signage materials should not include plastic or unfinished plywood

#### Lighting

Lighting for signage should be subdued and indirect. No flashing lights. Electrically lit signs should not be placed on the sides of establishments that are adjacent to residential streets.

#### Number

Not limited if within reason. If there is more than one business in a building, signage should be coordinated.

#### Installation

Signage that is hung off of a facade or affixed otherwise should be attached so that it does not damage the existing surface if that surface is historic. Installation on a historic building should be reversible.



# Design Guidelines



Examples of applied lettering located within or adjacent to an architectural element. "Luke's" sign is well placed but individual letters are slightly too tall, out of scale to the sign area. The nicely scaled "Taylor" sign unobtrusively hangs from the fascia in a more modern style, but does not have direct relationship to architectural elements.



Painted signage has visual interest with color, font type and placement above the bay window. Evokes modern interpretation of historic painted signage and provides an economical signage style option for businesses.



Creative and active three-dimensional sign with letters and imagery "sits" on bay window, taking advantage of its depth. Very visible and dynamic application.



Example of blade and wall lettering signage styles with directional lighting. The sign and lighting relate to the architectural features of the building facade. The blade sign is visible to both pedestrians passing up and down the corridor as well as vehicles driving by. The wall lettering provides additional reinforcement of branding.



Minimalist lettering frame is respectful intervention (not heavy mounting), providing shadow and color for visual interest. Signage placement on top of bay window allows pedestrian visibility and marks building entrance.



Painted signage at top of building evokes subtle historic painted lettering. Letters are subtle and respectful of facade (contained in a box).



# Design Guidelines



Painted "logo" (picture) on brick and window relate to scale of the pedestrian and the building/streetscape. Signage is nicely scaled and related to the architectural elements (windows/space between windows). Use of window decal is another economical option.



Vertical projecting sign is legible and addresses scale of the building while creating a rhythm by giving each letter a "box". Art Deco design of the sign enhances the architectural style of the building.



"Sol" sign has two applications, painted and raised letters. Painted sign is well located in the horizontal band between floors. "Smith Commons" sign is located on applied board within horizontal band in a more modern application.



Projecting sign on bracket provides small-scaled, visible signage for pedestrian. Flat sign in window appears to be plywood, but may wear out quickly.



# Design Guidelines



Painted and applied signage with awning gives good visibility at scale of street and sidewalk. Horizontal band of lettering enhances datum at building facade.



Modern sign at building entry, acts as a cover at the entrance. Sign piece obscures second floor windows. Tasteful materials to complement the simplicity of the building.



Painted words and images give visual interest, good scale and placement on the facade.



Whimsical example of lettering with themed-animal cutouts is eye-catching to customers and automobiles passing by. Window decals further complement signage, providing additional reinforcement of branding. The signage is another example of visual interest, scale and placement on the facade.



# Design Guidelines



"Northeast Branch" signage is historic example of lettering applied to fascia. However, the "Bank of America" signage appears incongruous to the classical, architectural facade elements. Also, concealment of electrical conduit is preferred.



Vertical projecting sign with lighting has a careful relationship (in height and placement) to the adjacent second floor windows. Interesting visually, with lettering cut out of metal panel. Signage material complements materials of the building facade.



The awning provides shelter to ATM customers from sunlight and poor weather and the blade sign offers additional branding to passing customers, however the sign materials appear cheap (vinyl, plastic). The signage placement doesn't enhance the facade design and appears tacked on, possibly damaging the existing building (insertion of ATM in opening).



Example of die-cut lettering on metal signage, with additional reverse window signage below, however, the signage appears "crammed" in between the architectural elements of the building facade..



## Glossary of Sign Types

**Pylon** signs are large, tall signs meant to be seen from a distance. They are often used by hotels, gas stations, and restaurants along a highway or freeway.

**Pole** signs are typically displayed on a single pole.

**Monument** signs have a low profile and can be made from a variety of materials such as concrete, brick, wood, or a high-density foam. These signs are typically placed at the entrance to a parking lot or the entrance to a building and feature a company name or may list several companies/tenants.

**Directional** signs provide information on where to find businesses within a business complex and are usually meant to be viewed from a vehicle and by pedestrians.

**Wall** signs tell customers who and where you are. They come in a variety of shapes and sizes. Some are individual letters, some are simple flat signs, and some are lit sign boxes. They can be illuminated from within, from behind, or from lights shining on the sign.

**Blade** signs or projecting signs mount perpendicular to the wall of the building. They help pedestrians find the entrance to a business from the sidewalk and can be lit or unlit.

**Awnings** are typically canvas over a frame. They provide promotion but can also offer shelter for customers as they enter the business.

**Window** graphics provide an economical as well as creative signage option. They can capture the attention of passing customers in addition to identifying the business and/or promotion products and services.

**Sidewalk** signs are an additional way to draw customers' attention to the front door. Sidewalk signs typically have a frame with the ability to change out the signs or they can have a chalkboard or whiteboard surface so it's easy to change the message daily.





Committee Reports  
Economic Development and Zoning Committee





## New Business

