

Minutes

ANC 6A Community Outreach Committee (COC) of
Advisory Neighborhood Commission (ANC) 6A
Regular Meeting - April 24, 2017
Maury Elementary School
1250 Constitution Avenue NE, Washington, DC

Meeting called to order at 7:05 pm.
Quorum

COC members present: Gladys Mack, Joyce West, Dana Wyckoff (Chair).

COC members absent: Roni Hollmon,

ANC Commissioners present: None.

Community members present: Heather Schoell

Chair Dana Wyckoff and Committee Members Gladys Mack and Joyce West heard a grant proposal on behalf of the Eliot-Hine Middle School Parent-Teacher Organization (PTO). PTO representative Heather Schoell outlined the details of the \$1,844.79 request for a professional grade laminator and supplies to create materials for classrooms, the school hallways and for community meetings. The materials will help communicate school initiatives and support the school's International Baccalaureate (IB) identity and goals.

Per Ms. Schoell, other middle schools and IB schools have laminators - currently Eliot-Hine is using commercial printing and laminating services, which are expensive. Committee Member Mack asked where the laminator and materials would be kept; Ms. Schoell said they would be in a locked storage room under the control of the Office Manager. Either/or the IB coordinator, principal, office manager or partnership coordinator would review requests to use the machine.

Committee Member Mack questioned the amount of money being requested, noting that general guidelines for ANC6A COC grants are that small grants (under \$300) are reviewed monthly, with larger grants reviewed in January and August ("Application process guidelines: The COC reviews and evaluates grants based on their potential to benefit the residents of ANC 6A. Requests for "small" grants are reviewed monthly by the COC. "Large" grants are reviewed twice a year at the January and August COC meetings.") Ms. Schoell noted that the laminator could be put to good use during the summer and in preparation for the school year, so waiting until the August COC meeting and the September ANC meeting would be detrimental. Ms. West and Ms. Wyckoff both noted that the 'small' and 'large' designations are general guidelines, not strict rules, and have not always been followed in the past. Ms. West also noted that the Committee is already four (4) months into the year, without other requests pending currently and that funds are available. Ms. Wyckoff agreed.

The Committee voted to forward the grant recommendation to the ANC - two (2) 'for' (Ms. West, Ms. Wyckoff) and one (1) 'no' (Ms. Mack).

Recommendation: ANC6A approve Eliot-Hine Middle School PTO grant application for \$1,844.79 to purchase a large-scale laminating machine and supplies for laminating documents to post in classrooms and to promote programs at the school.

Meeting adjourned at 7:35 pm.

**The next regular meeting of the ANC 6A COC
Monday, May 22, 2017 at 7:00 pm
Maury Elementary School, 1250 Constitution Avenue NE
(enter from 200 block of Thirteenth (13th) Street)**