

ANC6A Community Outreach Committee
September 17, 2012 Minutes
Church of the Lord Jesus Christ of the Apostolic Faith annex, 1235 C St. NE

Meeting called to order at 7:30 pm

Committee members present: Elizabeth Nelson (Chair), Pat Joseph, Louis Barbash, Rose Williams (quorum)

Committee members absent: Jean Kohanek

Community members present: Mark Roy, Eastern SHS PTA

I. Agenda

Adopted.

II. Status report on ANC/COC activities.

Ms. Nelson reported that the commissioners voided approval of the P'Tones grant.

III. Reconsideration of Eastern SHS PTA grant application on behalf of the band program.

1. The COC voted in May to recommend partial funding of the grant application and the item was on the ANC agenda in June. However, a representative of the requesting organization did not attend that meeting (as required) so the matter was set aside. Mark Roy attended this, the September meeting of the COC to request that the recommendation appear on the October ANC agenda.
2. As there has been no relevant change to the program, the need still exists and funds are available in the grants budget, there was very little discussion.
3. **Motion: Mr. Barbash moved that the COC recommend that ANC 6A provide \$533 toward the cost of storage carts and pole bags as requested in the grant application from the Eastern SHS PTSA. Seconded by Ms. Joseph. Vote 4 in favor none opposed.**

IV. Discussion of possible changes to policies and procedures for ANC grant program.

1. Ms. Nelson reported that the commissioners were asked, at the September ANC meeting, to provide any comments on the draft guidelines prior to the COC meeting. Most did not provide comments but those who did said that they thought the COC had the right approach.
2. There was brief discussion of whether to change the threshold for large/small grants but all agreed that \$300 seems appropriate and the guidelines could be amended later if we find that it is not working out as expected. This would be true of any provision of the guidelines
3. The amount in the grants budget won't be known until the October or November ANC meeting. However, Commissioner Alberti has estimated that the entire ANC allotment will be around \$18,000 so it's likely that the grants budget will be much smaller than in years past.
4. The COC agreed to add language to make it clear that unexpended "large grant" funds from the winter pool would be available to "small grant" applicants in the summer cycle.
5. The COC also added language giving preference to locally based programs. Recent experience has shown that local organization are generally more in tune with the needs of the community and may be better positioned to meet the statutory guidelines than are organizations without close ties to the ANC 6A community.

6. **Motion:** Mr. Barbash moved that COC recommend that ANC 6A approved the grant guidelines as outlined below. Seconded by Ms. Joseph. Vote 4 in favor, none opposed.

V. Meeting adjourned at 8:05 pm

VI. The next meeting will be held October 15, 7:30 pm at 1235 C St. NE.

Proposed guidelines for future grant applications:

- 1) Grants budget be divided in half for “Winter” (apply in October - February) and “Summer” (apply in March-July) cycles.
- 2) The “season’s” grant budget be further divided in half for larger (>\$300) and smaller (<=\$300) grants.
- 3) Small grants will be reviewed on a monthly cycle with deadlines as they currently are. [Applications due the second Monday of the month for consideration at the COC meeting on the third Monday of the month and approval at the following month’s ANC meeting.] This would allow for organizations (especially small ones) to respond to unanticipated funding needs.
- 4) Larger grants for the winter cycle will be considered at the February COC meeting from the pool of applications received in the period beginning October 1 and ending the second Monday in February. Larger grants for the summer cycle will be considered at the July/August COC meeting from the pool of applications received in the period beginning March 1 and ending the second Monday in July). The COC will consider the relative merits of applicants’ proposals in making funding recommendations. These recommendations will be forwarded to the ANC for consideration at the following ANC meeting (March, September).
- 5) Any funds not expended from the small-grants funding pool for a given season-cycle will be available for larger grants at the end of that cycle.
- 6) Any funds not expended in the winter cycle will be available in the summer cycle. Unexpended large-grants funds from the winter cycle will be available in the small-grants pool in the summer cycle.
- 7) Past grant history will be considered in making funding recommendations.
- 8) Preference will be given to locally based organizations.