

ANC 6A Transportation & Public Space Committee Meeting Minutes  
Capitol Hill Towers (900 G Street NE)  
May 18, 2009

- I. Call meeting to order at 7:04 pm
- II. Introductions
  - A. Present: Lance Brown, DeLania Hardy, Commissioner David Holmes, Sean Lovitt, Marlon Smoker and Omar Mahmud (Chair).
  - B. Absent: Shane Artim and Diane Hoover.
- III. Community Comment
  - A. Commissioner Holmes announced a Capitol Hill Restoration Society event to be held May 20<sup>th</sup> from 6:30 pm to 7:15 pm at Ebenezer's Coffeeshouse (2<sup>nd</sup> and F Street NE).
    - i. The discussion will focus on public space issues as they relate to the proper use of residential front yards.
- IV. Announcements
  - A. Part of Lincoln Park to be closed for turf renovation
    - i. Mr. Mahmud announced that Department of Parks and Recreation is closing the center panel and southern center portion of the park for about two months or until the turf has been reestablished in those areas.
  - B. Final findings of Pedestrian Master Plan announced
    - i. Mr. Mahmud informed the committee that the stated goal of the plan is to reduce the number of pedestrians killed and injured by motor vehicles and to enhance pedestrian access to city roadways. Mr. Mahmud conveyed the following information from the press release announcing the plan's findings:
      - 1. 46% of city workers commute by walking or public transit. Accordingly, DDOT is setting up a pedestrian task force (similar to the bike task force) to move the plan's recommendations forward.
      - 2. A pilot program to install pedestrian alert signals (rapid flash beacons) will be expanded.
      - 3. Other improvements include widened sidewalks, enhanced crosswalks, curb extensions, median islands, and bus stop relocations.

4. Creation of Pedestrian Design Guidelines manual for use by engineers when building roadways.
5. More speed cameras and stepped up traffic enforcement to protect pedestrian safety.
6. The plan is available for viewing on DDOT's website.

C. Electric vehicle and charging station partnership announced

- i. Mr. Mahmud informed the committee that The Mayor's Office has announced a program designed to establish electric vehicle charging stations throughout the District. The program would also establish an electric vehicle fleet, which would help lower CO2 emissions and improve the environment.

V. New Business

A. Gynecologic Cancer Foundation Half-Marathon and 5K

- i. Race Director, Lisa Marie Ordakowski, briefed the committee on the race and handed out route information, street closure information and a draft community notice flyer.
- ii. Ms. Ordakowski also conveyed the following information:
  1. Although the race isn't until November 8, race organizers are meeting with ANCs early to get the word out and address community concerns ahead of time.
  2. The race will start at at 7 am. Since the race will be on a Sunday morning, race organizers have revised the course to lower the number of churches that will be affected and have provided information to churches on how worshippers can avoid street closures on their way to church.
    - a. The committee suggested race organizers do their best to do the same for residents impacted by road closures along the race route.
  3. Two to three thousand participants are expected. Race organizers anticipate the first runner should finish around 8:30 am.
  4. Street closure times are estimated now, but may change after meeting with MPD task force. Ms. Ordakowski committed to sending the ANC a final list of road closure and open times.

5. Staff volunteers have been organized to help with community outreach efforts, including those requested by our ANC. The initial plan is to distribute flyers and email blasts, and to go door to door with “street teams.” Mr. Mahmud asked for more details on this effort and to see copies of the flyers. Ms. Ordakowski agreed to follow up.
  - a. Mr. Mahmud asked about advertising in local media publications like The Hill Rag and Voice of the Hill. Ms. Ordakowski committed to doing that. The committee also suggested asking local blogs like Frozen Tropics to post notices about the race and information on street closings and other helpful information. Commissioner Holmes suggested that race information also be posted on local listservs.
  - b. Mr. Brown asked if MPD will allow vehicular crossing along the race route if no runners are present. Ms. Ordakowski indicated MPD would not.
  - c. Mr. Mahmud asked about efforts to determine the impact on public transit service and to notify riders of any such disruptions. He also suggested race organizers work with WMATA and DDOT to get service disruption information posted in buses and on bus stops. Ms. Ordakowski indicated that issue had not been explored yet, but that she would look into it and get back to the committee.
  - d. A resident in attendance expressed concern about not being able to get around during past road races in our ANC. She would like a better idea of what streets the race blocks off ahead of time. She also suggested a better map be provided to help guide her to routes out of the area.
6. There is no need for residents to remove their cars if parked along the parade route. However, the cars must then stay in place until the race is over.
7. Ms. Ordakowski agreed to come back to our committee in July to discuss how race organizers have addressed the committee’s concerns.

B. Proposed Ward 6 Enhanced Residential Parking Zone (Attachment A)

- i. Mr. Mahmud provided a brief summary of the proposed legislation.
- ii. Comments during discussion:

1. Mr. Lovitt and some committee members expressed a concern about the fees being too high and punitive since the scaling up for additional cars in one household could be hard on large families, particularly since we are not in a car free society.
  - a. Mr. Brown countered that the cost is inconsequential to most and that the proposed structure is not a difficult expense to deal with. Other committee members agreed with this assessment, including Mr. Smoker who concluded this cost is not that high when compared to parking rates in private lots across the city.
2. Messrs. Smoker and Brown did not see a need for a parking restriction on one side of the street.
3. Committee members all agreed that more clarification is needed regarding the visitor passes briefly mentioned on page one of the proposed legislation.

*iii. Mr. Mahmud made a motion to recommend the Commission send a letter supporting the proposed legislation and requesting additional clarification on the visitor pass program, including an explanation for how it differs from the current process for obtaining visitor passes. The motion was seconded and passed by a margin of 3 for, 2 against, 1 abstention. Mr. Mahmud volunteered to draft the letter.*

#### C. Proposed Valet Parking Regulations (Attachment B)

- i. Mr. Mahmud briefed the committee on the proposed regulations.
- ii. Mr. Mahmud expressed concern that the current regulations do not require a valet parking permit applicant to provide notice of their application to the effected ANC. In addition, he expressed concern that the proposed regulations do not afford effected ANCs an opportunity to weigh in when the DDOT Public Space Committee reviews applications.
- iii. Mr. Mahmud made a motion to recommend the Commission send a letter suggesting revisions to the proposed valet parking regulations which would require permit applicants provide 30 days notice of the application to the effected ANC and the DDOT Public Space Committee to consider ANC input when reviewing permit applications. The motion was seconded and passed without objection. Mr. Mahmud volunteered to draft the letter.*

#### VI. Additional Community Comment

- A. Mr. Brown reported that the no parking signs our committee and the ANC requested at the triangle near Miner Elementary have been installed.

B. Mr. Brown also reported on a fence fronting the public space of a Gales Street property and an imminent curb cut. A stop work order has been issued by DCRA. There is no curb cut or fence permit at the location.

VII. Adjourn meeting at 8:35 pm.

# ATTACHMENT A

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Councilmember Tommy Wells

## A BILL

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### IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

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Councilmember Tommy Wells introduced the following bill, which was referred to the Committee on \_\_\_\_\_.

To establish a Ward 6 Enhanced Residential Parking Zone, to require that households within this zone receive visitor parking placards, to allow extension of RPP hours upon request by residents, to require that one side residential streets within this zone be reserved for Zone 6 parking permit holders, and to modify RPP permit fees in Ward 6.

BE IT ENACTED BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, That this act may be cited as the "Ward 6 Residential Parking Protection Pilot Act of 2009".

#### Sec. 2. Ward 6 Enhanced Residential Parking Zone

- (a) The Ward 6 Enhanced Residential Parking Zone shall include all of Ward 6.
- (b) The Mayor shall establish a Visitor Parking Pass program in Ward 6.
- (c) Upon request by fifty-one percent of the households on a block, the residential parking permitted hours may be extended no later than 12:00 am.
- (d) For all blocks within this zone that are eligible for zoned parking on both sides of the street, one side of the street shall be designated as parking for zone 6 permit holders only.

#### Sec. 3. Residential Permit Parking Fees

Notwithstanding other sections of the D.C. Code, fees for residential parking permits within Ward 6 shall be as follows:

- (a) \$15 per year for the first permit per household;
- (b) \$50 per year for the second permit per household; and
- (c) \$100 per year for each additional permit after the first 2 permits per household.

Sec. 4. Fiscal impact statement.

The Council adopts the fiscal impact statement in the committee report as the fiscal impact statement required by section 602(c)(3) of the District of Columbia Home Rule Act, approved December 24, 1973 (87 Stat. 813; D.C. Official Code Sec. § 1-206.02(c)(3)).

Sec. 5. Effective Date.

This act shall take effect following approval by the Mayor (or in the event of veto by the Mayor, action by the Council to override the veto), a 30-day period of Congressional review as provided in section 602(c)(1) of the District of Columbia Home Rule Act, approved December 24, 1973 (87 Stat.813; D.C. Official Code Sec. § 1-206.02(c)(1)), and publication in the District of Columbia Register.

# ATTACHMENT B

TITLE 24 DCMR, PUBLIC SPACE AND SAFETY, is amended by adding a new chapter to read as follows:

## Chapter 16 VALET PARKING

### 1600 GENERAL PROVISIONS

1600.1 No person shall conduct, operate, maintain, or provide Valet Parking services utilizing public space within the District of Columbia without a permit from the Department. A person providing Valet Parking services for a non-recurring, one-time event at a private residence shall be exempt from the provisions of this chapter.

1600.2 A person that has been issued a Certificate of Occupancy and that provides Valet Parking services in public space on an ongoing basis shall obtain either a Standard Valet Parking permit or an Event Venue Valet Parking permit.

1600.3 A Standard Valet Parking permit authorizes a Permittee to utilize a Valet Staging Zone on an on-going basis for Valet Parking services. An Event Venue Valet Parking Permit authorizes a Permittee to utilize a Valet Staging Zone for occasional use for Valet Parking services.

1600.4 A Permittee shall use a DCRA-licensed Valet Parking Operator to provide Valet Parking services, if such a license is required.

1600.5 Upon approval by the Director, full payment of the public space rental fees, and the application review fee specified in this chapter, the Department shall issue a Valet Parking permit for the rental of public space for Valet Parking services.

1600.6 Each Permittee shall hold harmless and indemnify the District, and its officers, agents, and employees from all suits, claims, charges, and judgments to which the District, its officers, agents, and employees may be subject on account of the issuance of a Valet Parking permit, the operation of Valet Parking services, or injury to any person or damage to any property, including the property of the District of Columbia arising in connection with the Permittee's Valet Parking Operator's actions or operations.

### 1601 STANDARD VALET PARKING PERMIT FEES

1601.1 The application fee for an annual Standard Valet Parking permit is Fifty Dollars (\$50) per location, payable at the time the Valet Parking

permit application is presented to the Department.

1601.2 The annual renewal application fee for a Standard Valet Parking permit is Fifty Dollars (\$50) per Applicant per location.

1601.3 The annual public space occupancy fee to rent curbside space for Valet Parking services shall be Fifty Cents (50) per hour per twenty linear feet (20 linear-ft.) of street along the curb.

1601.4 The Permittee also shall be responsible for any direct costs or loss of revenue incurred by the Department, including costs for creating and installing signs and new sign posts for a Valet Staging Zone and loss of parking meter fee revenue, as a result of the creation or operation of the Valet Staging Zone.

## 1602 STANDARD VALET PARKING PERMIT APPLICATION PROCEDURE

1602.1 An Applicant shall submit an application to the Department to rent public space for a Standard Valet Staging Zone in the District of Columbia to offer Valet Parking services at the same location on an on-going basis. The application form shall be furnished by the Department.

1602.2 Each completed Standard Valet Parking permit application shall be accompanied by a Valet Parking Plan that shall include, but not be limited to, the following information:

- (a) The name, mailing address, email address and telephone number of the Applicant(s);
- (b) A copy of the Applicant's business license(s) issued by the DCRA, if the Applicant is required to have a business license;
- (c) A copy of the Applicant's Certificate of Occupancy issued by DCRA for the facility used by the Applicant for the business for which the Valet Parking service will be provided, if the Applicant is required to have one;
- (d) The name, mailing address, email address, and telephone number of the Valet Parking Operator;
- (e) A copy of the Valet Parking license issued by DCRA or other District agency, if the Applicant is required to have such a license;
- (f) A copy of the Valet Parking Operator's liability insurance certificate;
- (g) One (1) original and five (5) copies each of three (3) eight inch by ten inch (8 in. x 10 in.) glossy photographs of the public space, including the curb space and road way, of the proposed Valet Staging Zone.

The photographs shall show the following views of the proposed Valet Staging Zone:

(1) Frontal view;

(2) Sharp angle right side view; and

(3) Sharp angle left side view;

(h) Six (6) copies of a traffic flow plan, including a map, that provides all proposed routes from the Valet Staging area to the off-street parking facility location(s) where the motor vehicles will be parked;

(i) The name, address, and telephone number of the off-street parking facility where motor vehicles will be parked during Valet Parking hours;

(j) Verification of access to off-street parking spaces in the off-street parking facility described in subsection (i); and

(k) Verification that adjacent property owners, i.e. property owners to the immediate left, right, under, and on top of the property, have been provided thirty (30) days advance notice of the Valet Parking application and Valet Parking Plan.

1602.3 The Applicant shall post a notice of its intent to obtain a Valet Parking permit in a conspicuous site at the street frontage near the proposed Valet Staging Zone and on the entrance to the building for thirty (30) days. The Applicant shall make the Standard Valet Parking application and Valet Parking Plan available for public viewing during the thirty (30) day notice period.

### 1603 STANDARD VALET PARKING PERMIT APPLICATION REVIEW

1603.1 The Public Space Committee is responsible for reviewing Standard Valet Parking permit applications.

1603.2 The Public Space Committee shall consider the following factors in its review of Standard Valet Parking permit applications:

(a) Whether the Valet Parking operation will disrupt vehicular or pedestrian traffic;

(b) Whether the Valet Parking operation will pose a threat to public

safety or welfare;

(c) The existence of any legally binding conditions on or requirements of the Applicant's Valet Parking operations approved or imposed by public entities such as but not limited to: the Board of Zoning Adjustment; the Alcoholic Beverage Control Board; or other legally binding valet parking agreements;

(d) The size and characteristics of the public space required for the Valet Staging Zone;

(e) The anticipated traffic conditions at the time of Valet Parking operations; and

(f) In the case of permit renewals, previous violations of the Standard Valet Parking permit conditions, or any provision of this chapter, or any other law or regulation.

1603.3 If the Standard Valet Parking application is approved by the Public Space Committee, the Applicant shall be informed in writing.

1603.4 If the Standard Valet Parking application is denied, the Applicant shall be informed of the reason for the denial in writing.

#### 1604 STANDARD VALET PARKING STAGING ZONE

1604.1 The location of the Valet Staging Zone as well as the size, hours of operation, and dimensions associated with the Valet Staging Zone shall be included in the Valet Parking permit.

1604.2 The Department shall post signs indicating the location and hours of operation of each Valet Staging Zone for which a permit has been granted.

1604.3 Valet Parking services shall be offered only in the location and during the hours specified by the Department.

1604.4 No parking shall be allowed in the Valet Staging Zone during the posted hours of operations.

1604.5 The Valet Staging Zone shall be used by the Permittee only for the immediate drop-off and pick-up of motor vehicles during the hours specified in the Valet Parking permit issued by the Department.

1604.6 Only motor vehicles being utilized as described in § 1604.5 shall occupy space in a Valet Staging Zone during the posted hours provided that

the operator of a motor vehicle may stop momentarily in a Valet Staging Zone to discharge or pick-up passengers.

## 1605 STANDARD VALET PARKING OPERATIONS

1605.1 The Permittee shall prominently display the Standard Valet Parking permit at all approved times when Valet Parking services are offered by the Permittee.

1605.2 Notwithstanding 24 DCMR § 108, the Permittee may utilize either a valet stand or a freestanding valet sign, but in no case shall the Permittee utilize both a valet stand and a freestanding valet sign.

1605.3 A valet stand located in the public space shall:

- (a) Not occupy more than three feet by three feet (3 ft. x 3 ft.) nor at any time reduce the pedestrian walkway to a clear unobstructed width of less than eight feet (8 ft.) in the Central Business District and six feet (6 ft.) in all other areas of the District;
- (b) Not be permanently affixed to the public space in any manner;
- (c) Be easily moveable by one person;
- (d) Not be placed in public space except during the hours approved for valet parking operations;
- (e) Indicate any fees for Valet Parking;
- (f) Include an approved sign attached to the stand not larger than three feet high by three feet wide (3 ft. x 3 ft.) with an area no smaller than 12 inches by 18 inches (12 in. x 18 in.) indicating the name of the Permittee, name of the Valet Parking Operator, the Standard Valet Parking Permit number, and the fee, if any, for Valet Parking;
- (g) Be secured and locked when left unattended;
- (h) Identify the Permittee and the permit number;
- (i) Be readily visible at the point where motor vehicles are accepted for Valet Parking; and
- (j) Comply with all applicable laws and regulations.

1605.4 A freestanding valet sign located in public space shall:

- (a) Not occupy more than three feet by three feet (3 ft. x 3 ft.) nor at any time reduce the pedestrian walkway to a clear unobstructed width of less than eight feet (8 ft.) in the Central Business District and six feet (6 ft.) in all other areas of the District;
- (b) Not be permanently affixed to the public space in any manner;
- (c) Be easily moveable by one person;
- (d) Not be placed in public space except during the hours approved for valet parking operations;

- (e) Indicate any fees for Valet Parking;
- (f) Be readily visible at the point where motor vehicles are accepted for Valet Parking; and
- (g) Comply with all applicable laws and regulations.

1605.5 Valet Parking services shall be offered only during the hours specified in the Valet Parking permit.

1605.6 Valet Parking Operators shall comply with all applicable traffic laws and parking regulations when providing Valet Parking services.

#### 1606 STANDARD VALET PARKING DUTIES

1606.1 A Permittee who is issued a Standard Valet Parking permit for Valet Parking services shall not park motor vehicles anywhere in the public space, including, but not limited to, on-street parking, on alleys, metered parking spaces, and areas designated as Residential Permit Parking zones.

1606.2 The Permittee shall apply to the Department for any of the following changes to an approved Standard Valet Parking permit. These changes may be approved by the Department without review by the Public Space Committee. These proposed changes may take effect once the Permittee has filed an application with the Department for these changes. Within two (2) weeks of filing an application for any of the following changes, the Department shall issue a revised Standard Valet Parking permit or shall notify the Applicant in writing that the application is denied, specifically listing the reasons for denial. If denied, the Permittee may appeal the decision of the Department to the Public Space Committee. If an appeal is not filed within fifteen (15) days of the receipt of the notice of denial, the Applicant must revert to operations under the prior approved Standard Valet Parking permit.

(a) A proposed reduction in the size of the Valet Staging Zone or hours of operation for Valet Parking;

(b) A change in the name, address, or telephone number of the Permittee;

(c) A proposed change to the Permittee's business license as issued by DCRA;

(d) A change in the name, address, or telephone number of the Valet Parking Operator;

(e) A proposed change to the Valet Parking Operator's liability insurance certificate;

(f) A proposed change in the Valet Parking Operator;

(g) A change in the name, or telephone number the off-street parking facility; or

(h) A proposed change in the location of the off-street parking facility (requires submission of a new traffic flow plan as outlined in § 1602.2(h) of this chapter).

1606.3 The Permittee shall inform the Department in writing of any of the following changes to the approved Standard Valet Parking permit. These proposed changes must be approved by the Public Space Committee. The Department will prepare the revised Valet Parking permit to reflect any changes approved by the Public Space Committee.

(a) A proposed expansion of or change in the location of the Valet Staging Zone;

(b) A proposed increase in the hours of operation; or

(c) A proposed change in the location of the Permittee's business.

#### 1607 EVENT VENUE VALET PARKING PERMIT FEES

1607.1 The application fee for an annual Event Venue Valet Parking permit

is Fifty Dollars (\$50) per Applicant payable at the time the application is presented to the Department for processing.

1607.2 The annual renewal application fee for an Event Venue Valet Parking permit is Fifty Dollars (\$50) per Applicant.

1607.3 The annual public space occupancy fee to rent curbside space for Valet Parking services shall be Fifty Cents (50) per hour per twenty linear feet (20 linear-ft.) of street along the curb.

1607.4 The Permittee also shall be responsible for any direct costs or loss of revenue incurred by the Department, including costs for creating Emergency No Parking signs for a Valet Staging Zone and loss of parking meter fee revenue, as a result of the creation or operation of the Valet Staging Zone.

#### 1608 EVENT VENUE VALET PARKING APPLICATION PROCEDURE

1608.1 An Applicant shall submit an application to the Department to rent public space for an Event Venue Valet Parking permit to offer Valet Parking services at the same location on an occasional basis. The application form shall be furnished by the Department.

1608.2 Each completed Event Venue Valet Parking permit application shall include, but not be limited to, the following information:

- (a) The name, mailing address, email address and telephone number of the Applicant(s);
- (b) A copy of the Applicant's business license(s) issued by the DCRA, if the Applicant is required to have a business license;
- (c) A copy of the Applicant's Certificate of Occupancy issued by DCRA for the facility used by the Applicant for the business for which the Valet Parking service will be provided, if the Applicant is required to have one; and
- (d) Six (6) eight inch by ten inch (8 in. x 10 in.) glossy photographs of the public space, including the curb space and road way, of the proposed Valet Staging Zone(s). The photographs shall show the following views of the proposed Valet Staging Zone:
  - (1) Frontal view;
  - (2) Sharp angle right side view; and
  - (3) Sharp angle left side view.

## 1609 EVENT VENUE VALET PARKING APPLICATION REVIEW

1609.1 The Public Space Committee is responsible for reviewing Event Venue Valet Parking applications.

1609.2 The Public Space Committee shall consider the following factors in its review of Event Venue Valet Parking applications:

- (a) Whether the Valet Parking operation will disrupt vehicular or pedestrian traffic;
- (b) Whether the Valet Parking operation will pose a threat to public safety or welfare;
- (c) The existence of any legally binding conditions on or requirements of the applicant's valet parking operations approved or imposed by public entities such as but not limited to: the Board of Zoning Adjustment; the Alcoholic Beverage Control Board; or other legally binding valet parking agreements;
- (d) The size and characteristics of the public space required for the Valet Parking operations; and
- (e) In the case of permit renewals, previous violations of the Event Venue Valet Parking permit conditions, or any provision of this chapter, or any other law or regulation.

1609.3 If the Event Venue Valet Parking application is approved by the Public Space Committee, the Applicant shall be informed in writing.

1609.4 If the Event Venue Valet Parking application is denied, the Applicant shall be informed of the reason for the denial in writing.

## 1610 EVENT VENUE VALET PARKING STAGING ZONES

1610.1 The location(s) and dimensions of all Valet Staging Zone(s) shall be determined by the Department.

1610.2 The Department shall issue Emergency No Parking signs to be posted by the Permittee at least seventy-two (72) hours in advance of the day that Valet Parking services shall be provided to indicate the Valet Staging Zone for Event Venue Valet Parking.

1610.3 The Valet Staging Zone shall be used by the Permittee only during the hours and days posted on the signs issued in accordance with section 1610.2 of this chapter.

1610.4 Only motor vehicles engaged in Valet Parking shall occupy space in a Valet Staging Zone provided that the operator of a motor vehicle may stop momentarily in a Valet Staging Zone to discharge or pick-up passengers.

## 1611 EVENT VENUE VALET PARKING OPERATIONS

1611.1 Upon confirmation of an event, but in no case later than three (3) days prior to the event the Event Venue Valet Parking Permittee shall:

- (a) Notify the Department of the event and specify the approved location(s) in public space that will be used to conduct Valet Parking operations;
- (b) Provide the name, mailing address, email address, and telephone number of the Valet Parking Operator;
- (c) Provide the Valet Parking Operator's business license number and Valet Parking Operator licensed issued by the District;
- (c) Remit to the Department the fees set forth in § 1607 of this chapter;
- (d) Obtain the appropriate number of Emergency No Parking signs from the Department; and
- (e) Post Department-issued Emergency No Parking signs at least seventy-two (72) hours prior to the confirmed event.

1611.2 The Permittee shall prominently display the Event Venue Valet Parking permit at all approved times when Valet Parking services are offered by the Permittee.

1611.3 Notwithstanding 24 DCMR § 108, an Event Venue Valet Parking Permittee may utilize either a valet stand or a freestanding valet sign, but in no case shall the Permittee utilize both a valet stand and a freestanding valet sign.

1611.4 A valet stand located in the public space shall:

- (a) Not occupy more than three feet by three feet (3 ft. x 3 ft.) nor at any time reduce the pedestrian walkway to a clear unobstructed width of less than eight feet (8 ft.) in the Central Business District and six feet (6 ft.) in all other areas of the District;
- (b) Not be permanently affixed to the public space in any manner;

- (c) Be easily moveable by one person;
- (d) Not be placed in public space except during the hours approved for valet parking operations;
- (e) Indicate any fees for Valet Parking;
- (f) Include an approved sign attached to the stand not larger than three feet high by three feet wide (3 ft. x 3 ft.) with an area no smaller than 12 inches by 18 inches (12 in. x 18 in.) indicating the name of the Permittee, name of the Valet Parking Operator, the Event Venue Valet Parking permit number, and the fee for Valet Parking;
- (g) Be secured and locked when left unattended;
- (h) Identify the Permittee and the permit number;
- (i) Be readily visible at the point where motor vehicles are accepted for Valet Parking; and
- (j) Comply with all applicable laws and regulations.

1611.5 A freestanding valet sign located in public space shall:

- (a) Not occupy more than three feet by three feet (3 ft. x 3 ft.) nor at any time reduce the pedestrian walkway to a clear unobstructed width of less than eight feet (8 ft.) in the Central Business District and six feet (6 ft.) in all other areas of the District;
- (b) Not be permanently affixed to the public space in any manner;
- (c) Be easily moveable by one person;
- (d) Not be placed in public space except during the hours approved for valet parking operations;
- (e) Indicate any fees for Valet Parking;
- (f) Be readily visible at the point where motor vehicles are accepted for Valet Parking; and
- (g) Comply with all applicable laws and regulations.

1611.6 Valet Parking services shall be offered only during the hours specified in the Emergency No Parking sign(s) issued by the Department.

1611.7 Valet Parking Operator shall comply with all applicable traffic laws and parking regulations when providing Event Venue Valet Parking services.

1611.8 The Permittee shall remove the Emergency No Parking sign(s) no later than the expiration time of the last day stated on the Emergency No Parking signs issued in accordance with section 1610.2 of this chapter.

## 1612 EVENT VENUE VALET PARKING DUTIES

1612.1 Written notice of each event shall be made to the Department by the Permittee at least three (3) business days prior to the event for which Valet Parking services in the Valet Staging Zone will be provided. The method for providing notification will be established by the Department.

1612.2 The Department shall issue Emergency No Parking signs after a showing by the Applicant that:

- (a) The Event Venue possesses sufficient liability insurance;
- (b) The Event Venue agrees to comply with all applicable laws and regulations; and
- (c) The Event Venue has satisfied all financial obligations under § 1607 of this chapter.

1612.3 The Permittee shall apply to the Department for any of the following changes to an approved Event Venue Valet Parking permit. These changes may be approved by the Department without review by the Public Space Committee. These proposed changes may take effect once the Permittee has filed an application with the Department for these changes. Within two (2) weeks of filing an application for any of the following changes, the Department shall issue a revised Event Venue Valet Parking permit.

- (a) A proposed reduction in the size of any approved Valet Staging Zone;
- (b) A change in the name, address, or telephone number of the Permittee; or
- (c) A proposed change to the Permittee's business license as issued by DCRA.

1612.4 The Permittee shall inform the Department in writing of any of the following changes to the approved Event Venue Valet Parking permit. These changes must be approved by the Public Space Committee. The Department shall prepare a revised Event Venue Valet Parking permit to reflect any changes approved by the Public Space Committee.

- (a) A proposed expansion of or change in the location of any Valet Staging Zone; or
- (b) A proposed change in the location of the Permittee's business.

## 1613 PENALTIES, SUSPENSION, AND REVOCATION

1613.1 The following is a schedule of fines that may be assessed against any person providing valet parking on the public space:

- (a) Providing Valet Parking in the public space without the appropriate Valet Parking permit - Three Hundred Dollars (\$300)
- (b) Failure to display a Valet Parking permit - Fifty Dollars (\$50)
- (c) Unauthorized staging - One Hundred Fifty Dollars (\$150) (Applies only to Standard Valet Parking permits)
- (d) Failure to park motor vehicle in off-street facility - Two Hundred Fifty Dollars (\$250) (Applies only to Standard Valet Parking permits)
- (e) Failure to remove Emergency No Parking signs as specified in §1611.8 - Twenty Five Dollars per sign per day (\$25/sign/day) (Applies only to Event Venue Valet Parking permits)
- (f) Failure to notify Department of any change as required for Standard Valet Parking by §§ 1606.2 or 1606.3 or as required for Event Venue Valet Parking by §§ 1612.3 or 1612.4 - Twenty-Five Dollars per change per day (\$25/change/day)
- (g) Parking a motor vehicle in a Valet Staging Zone - One Hundred Dollars (\$100)
- (h) Leaving a motor vehicle awaiting Valet Parking in a Valet Staging Zone beyond ten (10) minutes - One Hundred Dollars (\$100)

1613.2 Upon providing fifteen (15) days written notice to the Permittee, the Department may suspend or revoke a Valet Parking permit for any of the following reasons:

- (a) The Valet Parking operation adversely impacts vehicular or pedestrian traffic;
- (b) The Permittee violates a provision of this chapter or any condition or requirement of the Valet Parking permit;

(c) The Valet Parking Operator violates a provision of this chapter or the Valet Parking permit;

(d) The Permittee fails to submit timely payment of the applicable public space rental fees;

(e) The Permittee fails to inform the Department of any changes as required by section 1606.3 or 1612.4 of this chapter; or

(f) The peace, order, or quiet in the immediate environs of a Valet Parking zone is negatively impacted.

1613.3 The Department may immediately suspend or revoke a Valet Parking permit if the Valet Parking operations pose a threat to public safety or welfare. The Department must provide notice in writing to the Permittee specifying the reasons for the immediate suspension or revocation no more than fifteen (15) days after the suspension or revocation.

## 1699 DEFINITIONS

1699.1 When used in this chapter, the following terms shall have the meaning ascribed below:

Applicant - a person who applies for a permit to offer valet parking services. Two or more persons applying jointly for a valet parking permit may be treated as a single applicant.

DCRA - the Department of Consumer and Regulatory Affairs.

Department - the District Department of Transportation.

Event - an occasional gathering such as a party, festival, reception, or other such activity that people attend for a common purpose.

Event Venue - a person holding a certificate of occupancy that owns or operates an establishment providing the location for occasional parties, festivals, receptions, or other such event at which persons gather for such activities.

Immediate - a period of time not to exceed ten minutes and shall represent the maximum time a vehicle is allowed to remain within a Valet Staging Zone.

Motor Vehicle - any vehicle propelled by internal-combustion engine, electricity, or steam, including any non-operational vehicle that is being restored or repaired. The term "motor vehicle" shall not include road rollers, farm tractors, vehicles propelled only upon stationary rails or tracks, electric personal assistive mobility devices, and battery-operated

wheelchairs when operated by a handicapped person at speeds not exceeding ten miles per hour (10 miles/hr).

Permittee - a person who is issued a Valet Parking permit by the Department.

Person - a natural person or a corporation, company, firm, agency, association, partnership, organization, individually-owned business, or commercial entity.

Occasional or Occasional Use - less than four (4) times per week.

On-going basis - four (4) or more times per week.

Standard Valet Parking - valet parking provided on an on-going basis, as a service to customers of an establishment with a DCRA-issued Certificate of Occupancy.

Unauthorized Staging - the picking up or dropping off of motor vehicles outside of the approved valet staging zone.

Valet Parking - the act of removing a motor vehicle from the public right-of-way for the benefit of the motor vehicle's operator, regardless of whether a fee is charged for the act. Attendant parking at an off-street parking facility shall not constitute valet parking. A person providing Valet Parking services for a non-recurring, one-time event at a private residence shall be exempt from the provisions of this chapter.

Valet Parking Operator - a person, who through its agents, authorized designees, employees, or representatives, provides the service of valet parking.

Valet Parking Plan - a plan submitted by an applicant that details the location of the valet parking service, the location where motor vehicles will be parked during valet parking hours, and the hours of operation for valet parking.

Valet Sign - a sign, no larger than three feet by three feet (3 ft. x3 ft.) and no taller than four feet (4 ft.), which is not permanently affixed to the public space that indicates the name of the Permittee, Valet Parking Operator, permit number, and any fees to be charged customers for valet parking services.

Valet Staging Zone - the public space adjacent to a curb reserved for valet parking.

Valet Stand - a cabinet or stand with or without an umbrella affixed thereto with a placard affixed in front and a customer key repository and

valet ticket compartment that is not permanently affixed to the public space, which indicates the name of the Permittee, Valet Parking Operator, permit number and any fees to be charged to customers for valet parking services.