

**Agenda**

**Advisory Neighborhood Commission 6A Community Outreach Committee**

**March 25, 2024, 7:00 pm**

**Virtual Meeting via Zoom**

**For those attending via Zoom: use this link: <https://us06web.zoom.us/j/85136033908>**

**Call-in Number: 1 301 715 8592**

***Meeting number (access code): 851 3603 3908***

**One tap mobile: +13092053325,,85136033908#**

**Public Meeting - All are welcome**

7:00 pm **Call to order**

7:01 pm **Adoption of Agenda and Approval of Minutes**

7:02 pm **IceBreaker**

7:10 pm **Announcements & Updates**

7:30 pm **What is Community Outreach?**

7:45 pm **Miner Grant Application**

8:00 pm **Community Comments (2 minutes each)**

8:15 pm **Adjourn**



# Advisory Neighborhood Commission (ANC) 6A Grant Request Application Form

1. DATE OF APPLICATION

2. DATE OF PROJECT OR ACTIVITY

/ / 3/22/2024 / /April-June 2024

3. APPLICANT ORGANIZATION NAME AND ADDRESS

4. EIN (TAX ID NUMBER)++

Miner Elementary School Parent Teacher Organization  
601 15<sup>th</sup> Street NE, Washington DC 20002  
EIN: 46-2524347

5. CONTACT NAME

6. TITLE

ABBY MCGILL

VICE-PRESIDENT

7. ADDRESS (IF DIFFERENT FROM ABOVE)

8. TELEPHONE

8. FAX

(913)620-5063

( ) -

10. E-MAIL ADDRESS

MINERPTO@GMAIL.COM

11. BRIEF DESCRIPTION OF PROPOSED PROJECT/ACTIVITY – DETAILED INFORMATION ON SEPARATE PAGE (SEE INSTRUCTIONS)

**MINER ELEMENTARY’S BELOVED FISH/TURTLE POND HAS FALLEN INTO DISREPAIR. THIS PROPOSAL WILL SUPPORT COSTS FOR CLEANING, SIMPLE REPAIRS AND MAINTENANCE.**

12. PROJECTED TOTAL COST

13. AMOUNT REQUESTED

\$1,100

\$1,000

14. OTHER SOURCES OF FUNDING (BRIEF) – DETAILED INFORMATION REQUIRED ON SEPARATE PAGE (SEE INSTRUCTIONS)

**NONE AT THIS TIME. THE PTO IS, HOWEVER, LOOKING FOR RESOURCES FOR MORE EXTENSIVE FIXES TO THE STRUCTURE OF THE POND**

15. STATEMENT OF BENEFIT (BRIEF DESCRIPTION) – DETAILED INFORMATION REQUIRED ON SEPARATE PAGE (SEE INSTRUCTIONS)

**THE CHILDREN LOVE PASSING BY THE POND EACH DAY, BUT LATELY THE SMELL AND APPEARANCE HAVE MADE THE POND MORE OF AN EYE-SORE THAN AN APPEALING ADDITION TO THE SCHOOL. THIS FACELIFT WILL DO A LOT TO IMPROVE THE SCHOOL’S APPEAL IN A HIGH-TRAFFIC, HIGH-VISIBILITY AREA OF THE SCHOOL BUILDING. IN THE PROCESS, IT WILL HELP MAINTAIN ONE OF OUR STUDENTS’ FAVORITE FEATURES OF THE SCHOOL.**

**++ Organizations exempt under 501(c)(3) but not required to request a ruling from the IRS ruling (see excerpt from tax code below) may provide documentation (including a financial statement) demonstrating that they meet the criteria in lieu of providing an EIN.**

### **Organizations Not Required to File Form 1023**

Churches and organizations (other than private foundations) with annual gross receipts normally \$5,000 or less are not required to file Form 1023 and obtain recognition of tax exemption for contributors' contributions to them to be tax deductible. Although there is no requirement to do so, many churches and small organizations seek IRS recognition because recognition assures contributors that contributions are deductible. For more information, see [Publication 1828](#), *Tax Guide for Churches and Religious Organizations*, and [Public Charity – Exemption Application](#). To apply <http://www.irs.gov/pub/irs-pdf/f1023.pdf>

**Miner Elementary School PTO  
Advisory Neighborhood Commission (ANC) 6A Grant Application  
Submitted March 22, 2024**

**1) Proposal**

- a. **Project Description and Goals:** The Miner Fish Pond, and its resident turtle Franklin, are such institutions at Miner Elementary School that parents of current students remember it fondly from their days as a student at Miner. The pond is not covered within the normal facilities operation budget from DCPS and requires additional facilities funds for upkeep. With several years of short-term leadership at the school, and no one fully responsible for upkeep, the pond has fallen into disrepair. Mr. Jackson, the school custodian, has purchased food from his own pocket and completed basic upkeep like fishing foreign objects out of the pond, but additional resources are required to bring the pond back to its glory days.

Long-term, the pond requires masonry work and retiling. Teachers have also requested a plexiglass barrier to prevent children from throwing things in the water or playing with the water in transition times. The PTO is actively seeking funds for those longer-term improvements. In the meantime, some urgent upkeep is required for the health of the animals in the pond and general hygiene within a high-traffic area of the school. No one is sure when it was last really cleaned and the water is starting to smell. In addition, the plastic lining is beginning to pull away from the wooden paneling.

The Miner Elementary PTO thus requests frons from the ANC 6A Neighborhood Commission to: 1) hire a specialist to professionally clean the pond and fix the lining; 2) purchase any materials required post-cleaning to maintain clean water that will support the life inside the pond; and 3) purchase fish/turtle food to last through the remainder of the year and into the summer. Together, these resources will get the pond back to a minimum level of serviceability that will free the PTO up to seek funds for more structural improvements.

- b. **Statement of Benefit:** Franklin the turtle and the fish remaining in the pond stand to benefit the most from this project, in the sense that this project will ensure them a healthy habitat. However, the leaners and staff at Miner Elementary will also benefit from having a clean and hygienic pond in a hallway that is frequently used by young children. Finally, the improvements will improve the public space in the school by ensuring a clean and pleasant space in a central place on Miner’s first floor.

Photographs of the current state of the pond have been attached to this proposal. The success of the improvements will be demonstrated by photographs of the pond after the intervention. Additional testimonials from staff can be collected to support the photographic evidence.

- c. **Timeline:**

April 2024: Collect bids for companies that can complete the maintenance tasks required (cleaning and fixing of the liner). A PTO representative has already started reaching out to some such companies, but more contacts are required to ensure a transparent and cost-effective procurement process.

April-May 2024: Select a company and complete the work. To ensure a longer impact, the PTO will also purchase materials recommended to maintain clean water. The PTO will also purchase food for the animals to ensure that responsibility does not fall to school staff personally.

May-June 2024: Pond maintenance to set a base and continue simple upkeep through the summer.

- d. **Description of the requesting organization:** The Miner Parent Teacher Organization (PTO) is comprised of parents, guardians, teachers, and community members working to create opportunities for Miner students and families. It supports parent initiatives and administrative goals through advocacy and fundraising. Every parent or guardian of a Miner student, and every teacher and staff member are automatically a PTO member. The PTO does not charge dues. The Miner PTO is a 501c(3) charitable organization. The purpose of the Miner PTO is to enhance and support the educational experience at Miner, to develop a closer connection between school and home by encouraging family and teacher involvement, and to improve the environment at Miner through volunteer and financial support.

The Miner PTO has had ANC 6A community grant support in the past, but not in several years.

The current executive board of the PTO is:

- President, Brandon Scott
- Vice-president, Abby McGill
- Secretary, Julie Muir
- Treasurer, Nicholas Heitger

This project will primarily be overseen by Abby McGill, working closely with others on the executive board, as well as the larger leadership team that includes the school's principal, Dr. Plenty, as well as three teacher representatives and other Miner parents. Abby will find the company to complete the work and serve as a bridge between the company and the school to determine the best way to complete the work.

- e. **Other Materials:** Photographs of the pond



**2) Budget (Narrative and Table)**

All costs are based on initial estimates from preliminary research. No other funding is envisioned for this project. Eventually, the PTO hopes to supplement this initial work with a larger project to maintain structural integrity of the pond, but this initial segment of the work will be funded entirely by funds received from the ANC 6A community grant program.

Cost	Item Description
\$300	Repair work to pond liner
\$250	Professional pond cleaning
\$250	Animal food (10 lb. Cobalt Aquatics Color Flakes
\$200	Additional maintenance materials (filters, anti-bacterial pellets, etc.)
<b>\$1,000</b>	<b>Project total</b>

**3) Supporting Documents**

The following documents have been attached with this application package:

- a. A copy of the IRS 501(c)(3) non-profit status letter and identification number in PDF format
- b. Letter of support from the president of the PTO

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

**JAN 27 2015**

MINER ELEMENTARY PARENT TEACHER  
ORGANIZATION  
601 15TH STREET NE  
WASHINGTON, DC 20002-0000

Employer Identification Number:  
46-2524347  
DLN:  
26053420006285  
Contact Person:  
CUSTOMER SERVICE ID# 31954  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
509(a)(2)  
Form 990/990-EZ/990-N Required:  
Yes  
Effective Date of Exemption:  
October 28, 2014  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

MINER ELEMENTARY PARENT TEACHER

Sincerely,

*Tamera Ripperda*

Director, Exempt Organizations



March 22, 2024

Paul Spires  
Chair, ANC 6A Community Outreach Committee

RE: ANC6A Grant Request Application Package

Dear Mr. Spires:

I write in support of the application submitted by the Miner Elementary School Parent Teacher Organization (PTO) on March 22, 2024. The proposed project would make critical improvements to the pond to ensure the health of the animals in the pond and improve the environs of Miner Elementary School. Should the grants committee select to fund this project, it would provide a critical investment in a central feature of our school.

Sincerely,



Brandon Scott



MINER  
ELEMENTARY SCHOOL