



Advisory Neighborhood Commission (ANC) 6A Grant Request Application Form

1. DATE OF APPLICATION

2/29/2016

2. DATE OF PROJECT OR ACTIVITY

3/14/2016

3. APPLICANT ORGANIZATION NAME AND ADDRESS

Ludlow-Taylor PTO

659 G Street NE, Washington DC 20002

4. EIN (TAX ID NUMBER)++

47-5568358

5. CONTACT NAME

Anne Fitzpatrick

6. TITLE

Grants Subcommittee Co-Chair

7. ADDRESS (IF DIFFERENT FROM ABOVE)

648 G Street NE, Washington, DC 20002

8. TELEPHONE

(360) 565 -6381

8. FAX

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10. E-MAIL ADDRESS

annefitz@gmail.com

11. BRIEF DESCRIPTION OF PROPOSED PROJECT/ACTIVITY – DETAILED INFORMATION ON SEPARATE PAGE (SEE INSTRUCTIONS)

Funds would be used to purchase clay, feathers, paints and other enhanced supplies for art classes at Ludlow-Taylor Elementary School which is in ANC 6A and which many ANC residents attend.

12. PROJECTED TOTAL COST

\$901.71

13. AMOUNT REQUESTED

\$300

14. OTHER SOURCES OF FUNDING (BRIEF) – DETAILED INFORMATION REQUIRED ON SEPARATE PAGE (SEE INSTRUCTIONS)

The Ludlow-Taylor PTO has provided \$150 and is weighing whether more can be allocated.

The Capitol Hill Community Foundation recently awarded \$350.

15. STATEMENT OF BENEFIT (BRIEF DESCRIPTION) – DETAILED INFORMATION REQUIRED ON SEPARATE PAGE (SEE INSTRUCTIONS)

Mr. Charles Jean-Pierre teaches weekly art classes at the school to more than 340 students at Ludlow-Taylor, most of whom are ANC 6A residents. While DCPS provides some basic supplies, the materials requested (or similar ones) were either not provided and/or funded by the school/DCPS. The funds would allow Mr. Jean-Pierre to offer a more advanced curriculum to students using with the additional materials.

++ Organizations exempt under 501(c)(3) but not required to request a ruling from the IRS ruling (see excerpt from tax code below) may provide documentation (including a financial statement) demonstrating that they meet the criteria in lieu of providing an EIN.

Organizations Not Required to File Form 1023

Churches and organizations (other than private foundations) with annual gross receipts normally \$5,000 or less are not required to file Form 1023 and obtain recognition of tax exemption for contributors' contributions to them to be tax deductible. Although there is no requirement to do so, many churches and small organizations seek IRS recognition because recognition assures contributors that contributions are deductible. For more information, see Publication 1828, Tax Guide for Churches and Religious Organizations, and Public Charity - Exemption Application. To apply <http://www.irs.gov/pub/irs-pdf/f1023.pdf>

Grant Proposal

To: ANC6A

From: Ludlow-Taylor PTO
659 G Street NE
Washington, DC 20002

Date: February 29, 2016

This proposal is for a grant of \$300 to purchase supplemental art supplies for Ludlow-Taylor Elementary School, a DC public school attended by many ANC6A residents.

Project Description and Goals

There are more than 340 students (most of them ANC6A residents) enrolled at Ludlow-Taylor Elementary School, a DC public school located at 7th and G Street NE, within ANC 6A. The school provides elementary education instruction for three- and four-year-old preschool through fifth grade. Ludlow-Taylor is a Title 1 school, meaning that at least 40 percent of students are from low-income families.

Ludlow-Taylor students attend weekly art classes with Mr. Charles Jean-Pierre. The short-term objective of this grant is to provide additional supplies that are not available through DCPS funding so that Mr. Jean-Pierre can offer more intensive art instruction beyond DC curriculum standards for arts education. This will help develop the student's ability to understand the components of visual language and how they can use artistic processes to convey intent and meaning in the art they create.

An additional, long-term benefit of the grant is to enhance relationships between Mr. Jean-Pierre, his students, their parents, and the community. Providing funding for enhanced supplies strengthens the trust that Mr. Jean-Pierre and his students have in their community. And it sends the message that art education and the students' creative expression are important.

Statement of Benefit

A successful use of the materials will be measured by the application of curriculum standards in the classroom, such as developing students' ability to understand the components of visual language and apply artistic processes and skills to communicate meaning and intent in their original works of art.

The Final Report to the ANC will describe examples of art projects in relation to lesson plans, and will include photographs of completed art projects.

Timeline

The supplies that will be partly funded by the ANC 6A grant are intended to last through the end of the current school year and into the beginning of the 2016-2017 school year until next year's funding is available and disbursed.

Description of the requesting organization

The Ludlow-Taylor PTO is a tax-exempt nonprofit organization under Internal Revenue Code § 501(c)(3) that supports Ludlow-Taylor Elementary School. The PTO raises funds to meet needs of the school that are not fully met by DCPS, such as supplies, classroom equipment, school-wide events, and field trips. PTO leadership is elected by its members, who are Ludlow-Taylor parents and teachers. The PTO works closely with Ludlow-Taylor Principal Debra Bell to identify and prioritize funding needs.

Recent experience with a grant like this includes a grant of \$350 from the Capitol Hill Community Fund for instrument repairs and music supplies, received in December 2015 and disbursed to the Ludlow-Taylor music teacher, who provided receipts to account for all funds.

Budget

As detailed in the attached spreadsheet, the total amount needed to purchase the requested (or similar) art supplies is \$901.71. The ANC 6A grant application for \$300 would cover 33 percent of the total cost. The PTO recently received a grant from the Capitol Hill Community Foundation for \$350 toward some materials and supplies. The PTO has already given Mr. Jean-Pierre \$150 from its funds for his immediate needs and is currently weighing the school's many needs to determine whether additional funds can be allocated to Mr. Jean-Pierre.

Acceptance of Grant Requirements

Ludlow-Taylor PTO understands and agrees to the requirements to receive an ANC 6A grant. This includes signing an ANC 6A Grant Agreement, committing the PTO to all requirements, including (a) that all grant money be spent within sixty (60) days of disbursement, unless there are extenuating circumstances; and (b) submission of a Final Project Report, as described in the grant application, within sixty (60) days from the date the grant money is disbursed.

Attachments

Please see the attached grant application form, detailed budget spreadsheet, copy of the PTO's non-profit status letter from the IRS, and letter of support from Principal Bell.

Budget (to include these or similar supplies)

Item	Source	Cost	Qty	Ext
Scratch Art Paper (125 sheets)	Amazon	7.99	2	15.98
Acrylic Paint (12 pint bottles)	Amazon	44.52	2	89.04
Aprons (12)	Amazon	6.01	2	12.02
Construction paper (648 sheets)	Amazon	22.1	2	44.2
Glue sticks (30)	Amazon	13.07	1	13.07
Acrylic Paint (18 2 oz bottles)	Amazon	18.07	1	18.07
Canvases (12 pack of 8"x10")	Amazon	12.49	6	74.94
Banner paper roll - yellow (48"x12')	Amazon	11.76	1	11.76
Banner paper roll - red (48"x12')	Amazon	13.49	1	13.49
Dry erase markers (16)	Amazon	10.43	2	20.86
Brushes (25)	Amazon	7.27	4	29.08
Framing mats (10 pack of 11"x14")	Amazon	12.95	6	77.7
Bubble wrap (350 sq. ft.)	Amazon	12.5	1	12.5
25 lb Mexican pottery clay	School Specialty	25.99	2	51.98
Storybook ruled newsprint (500 sheets)	School Specialty	4.87	6	29.22
50 lb buff earthenware clay	School Specialty	22.09	1	22.09
Adhesive hooks (40)	School Specialty	34.64	1	34.64
Base 10 units (100)	School Specialty	2.92	6	17.52
Letter cubes (180)	School Specialty	36.2	2	72.4
Feathers (200)	School Specialty	4.54	1	4.54
Modeling clay	School Specialty	25.99	1	25.99
Dry erase markers (16)	School Specialty	14.16	1	14.16
Wiggle eyes (100)	School Specialty	12.99	1	12.99
25 lb marble clay	School Specialty	24.69	1	24.69
50 lb red earthenware clay	School Specialty	20.79	1	20.79
Oil pastels (432)	School Specialty	38.99	1	38.99
Shipping & Handling	School Specialty	99	1	99

TOTAL	\$ 901.71
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INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

DEC 15 2015

Date:

LUDLOW-TAYLOR PTO
C/O PTO PRESIDENT
659 G STREET NE
WASHINGTON, DC 20002

Employer Identification Number:
47-5568358
DLN:
17053327320005
Contact Person:
JACOB A MCDONALD ID# 31649
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
November 13, 2015
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

Ludlow-Taylor Elementary School
659 G Street, NE Washington, DC 20002



January 15, 2016

RE: Letter of Support

ANC6A
P.O. Box 75115
Washington DC 20013

Please accept this letter of support for the grant application that the Ludlow-Taylor PTO has submitted. This grant would provide much-needed basic supplies for art education at Ludlow-Taylor.

Ludlow-Taylor is an Arts Integration Catalyst School. We use art throughout our school to enliven and enrich instruction and to engage and excite our students so that they can become creative, lifelong learners. The weekly art classes that every student attends are a key part of that goal. We dedicate time to the visual arts because we believe they are important, both for their own sake and as a vehicle for academic success. Providing basic supplies to support art education sends a message, that we as a community value our students' creative expression.

Thank you for considering our proposal. Ludlow-Taylor is a Title I school in Washington, DC, and all of the children, in our diverse student body, benefit from art education.

If you should have any questions, you may reach me at (202) 698-3244.

Sincerely,

A handwritten signature in cursive script that reads "Debra Bell".

Principal Debra Bell
Ludlow-Taylor ES